

**PURCHASE ORDER
PHILIPPINE STATISTICS AUTHORITY**

Supplies: INKBOX REFILLING STATION AND COMPUTER STORE Address : San Francisco Street Diego Silang, Butuan City TIN :	P.O. No. : 2023-12-268 Date : December 12, 2023 Mode of Procurement : Shopping
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Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : PSA RSO XIII-CARAGA, BUTUAN CITY Date of Delivery : Within Fifteen (15) days after the receipt of Purchase Order.	Delivery Term : F.O. B. Destination Payment Term : 30 days
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Information and Communication Technology (ICT) Equipment			
	unit	Monochrome printer Specifications: Print; Print speed black (ISO, A4) Up to 20 ppm; First page out black (A4, ready) As fast as 8.3 sec; Duty cycle (monthly, A4) Up to 10,000 pages; Recommended monthly page volume 100 to 1,500; Number of users 1-5 Users; Print quality black (best) Up to 1,200 x 1,200 dpi; Connectivity, standardHi-Speed USB 2.0 port; Memory64 MB; Maximum input capacity (sheets)Up to 150 sheets; Finished output handling: Sheetfed; Media sizes supportedA4; A5; A5(LEF); B5 (JIS); Oficio; Envelope (DL, C5); 76 x 127 to 216 x 356mm; Media sizes, custom76 x 127 to 216 x 356 mm	8	7,990.88	63,927.04

TOTAL	Sixty Three Thousand Nine Hundred Twenty Seven & 04/100 Pesos Only	63,927.04
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____
INKBOX REFILLING STATION AND COMPUTER STORE
 Date **12-20-23**

Very truly yours, _____
ROSALINDA CELESTE-APURA, D.M.
 Regional Director

Fund Cluster : 01
 Funds Available : ₱63,927.04

HANNAH ELISHEBA OLIVIA O. PITOS
 Accountant III

ORS/BURS No. : 02.10111-2023-12-1767
 Date of the ORS/BURS: 12/18/2023
 Amount : ₱ 63,927.04

