

**PURCHASE ORDER  
PHILIPPINE STATISTICS AUTHORITY**

Supplies: <b>COMPAÑERO COMMERCIAL</b>	P.O. No. : <b>2023-11-247</b>
Address : Lopez Jaena Street, Butuan City	Date : <b>November 10, 2023</b>
TIN :	Mode of Procurement : Shopping

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>PSA RSSO XIII-CARAGA, BUTUAN CITY</b>	Delivery Term : <u>F.O. B. Destination</u>
Date of Delivery : <u>Within Ten (10) days after the receipt of Purchase Order.</u>	Payment Term : <u>30 days</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
<b>Supplies for PhilSys Step 2 &amp; 3 Operation for the Month of June 2023</b>					
<b>LOT 2:</b>					
	pcs	STAPLER, standard type, Loading Capacity (min.): 200 staple wires, Staple pusher shall be a metal piece and not spring.	22	110.00	2,420.00
	boxes	STAPLE WIRE, #35, standard type, Five Thousand (5,000) wires per box, Made of Metal Wire coated with any anti-corrosion material, Number of wires per Strip (min.): One Hundred (100)	50	35.00	1,750.00
<b>LOT 3:</b>					
	roll	TAPE, Transparent, 24mm	21	25.00	525.00
	roll	TAPE, Electrical, Width: 18mm (min.), Length: 16 meters (min.), Assorted Colors	99	38.00	3,762.00
	pcs	SCISSOR, Symmetrical/Assymetrical, For office stationery, Overall Length: 160mm(min), Length of Cutting Blade: 70mm(min), Thickness of the cutting blade: 1.70mm(min)	62	60.00	3,720.00
	box	Paper Clip, Vinyl/Plastic Coated, 33mm, 100pcs	62	15.00	930.00
	box	Paper Clip, Vinyl/Plastic Coated, JUMBO, 50mm, 100pcs	62	25.00	1,550.00
	box	FOLDER, with Tab, Size: Long, Color: White, 100 per box	62	600.00	37,200.00
	box	FASTENER, Plastic, Color: Assorted, 100pcs	62	35.00	2,170.00
	pcs	BALL PEN, Extra fine tip, black	92	6.00	552.00
	pcs	CORRECTION TAPE, Disposable, Dispensing Mechanism: Gear Type, Dispensing System: Single line tape, With mechanism for adjustment/rewinding	60	20.00	1,200.00
<b>TOTAL</b>		<b>Fifty Five Thousand Seven Hundred Seventy-Nine Pesos Only</b>			<b>55,779.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

**JOY E. CARPIZO**  
**COMPAÑERO COMMERCIAL**

Date 11-20-23

Very truly yours,

**ROSALINDA CELESTE-APURA, D.M.**  
Regional Director



Fund Cluster : 01  
Funds Available : ₱55,779

ORS/BURS No. : 02-1010-2023-11-1006  
Date of the ORS/BURS: Nov. 16, 2023  
Amount : ₱ 55,779.00

**HANNAH ELISHA OLIVIA O. PITOS**  
Accountant III