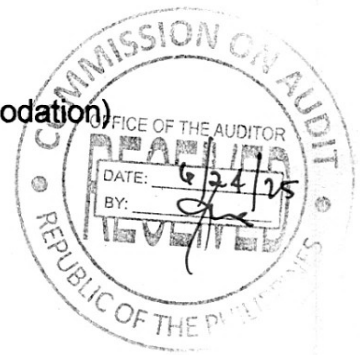


CONTRACT

(Lease of Venue with Catering Services and Accommodation)



KNOW ALL MEN BY THESE PRESENTS:

This **CONTRACT** entered into this 16th day of June 2025 in the City of Butuan, Philippines, by and between:

The **PHILIPPINE STATISTICS AUTHORITY (PSA)**, created under Republic Act 10625 with principal office at PSA Complex, East Avenue, Diliman, Quezon City, Philippines with **UNDERSECRETARY CLAIRE DENNIS S. MAPA, Ph.D.**, National Statistician and Civil Registrar General, duly represented in RSSO XIII (Caraga Region), Freeman Building, J.C. Aquino Avenue, Butuan City by **GUILLERMO M. LIPIO, JR.**, (Chief Statistical Specialist)/Officer-in-Charge, of legal age, single and a resident of Barangay Washington, Surigao City, Philippines, hereinafter referred to as "**PSA**";

- and -

GOLD BAR N' GRILL., an Establishment duly organized and existing under and by virtue of the laws of the Republic of the Philippines with office address at Quezon St., Bag-ong Lungsod, Tandag City, represented in this act by its PROPRIETOR, **WILFREDO O. DELA VEGA**, now hereafter referred to as the "**SUPPLIER**".

WITNESSETH:

WHEREAS, the PSA will conduct the July 2025 Labor Force Survey (LFS) and Family Income and Expenditure Survey (FIES) Visit 1 Provincial Level Training;

WHEREAS, the July 2025 Labor Force Survey (LFS) and Family Income and Expenditure Survey (FIES) Visit 1 Provincial Level Training will be conducted on June 30 to July 05 & 07, 2025 and will require a venue including catering services and accommodation for the required number of participants;

WHEREAS, the PSA finds the lease of venue including catering services and accommodation under Section 53.10 of the Implementing Rules and Regulation of Republic Act 9184 most advantageous to the government;

WHEREAS, the SUPPLIER for the lease of venue including catering services and accommodation is the single bidder and passed the qualification requirements set using the rating form based on the RA 9184, otherwise known as the Government Procurement Reform Act;

WHEREAS, the Regional Bids and Awards Committee (RBAC) passed RBAC Resolution No. 2025-_____, recommending for the approval by the Regional Director to declare the bid/quotation of the SUPPLIER as the Lowest Calculated and Responsive Quotation (LCRQ) and to award the contract in the amount of **SEVEN HUNDRED FIFTY-SEVEN THOUSAND SIX HUNDRED PESOS** only (P757,600.00);

WHEREAS, the PSA issued the Notice of Award to the SUPPLIER dated 13 June 2025;

NOW, THEREFORE, and in consideration of the foregoing premises and of terms and conditions hereinafter provided, it is hereby agreed that:

I. OBLIGATIONS

A. SUPPLIER

1. The SUPPLIER shall provide a venue as well as accommodation and catering services as specified in the table below:

Date	Particulars	Unit	Quantity
June 30, 2025	AM Snacks, Lunch, and PM Snacks	pax	62
June 30, 2025	Dinner and Accommodation	pax	45
July 01, 2025	AM Snacks, Lunch, and PM Snacks	pax	62
July 01, 2025	Breakfast, Dinner, and Accommodation	pax	45
July 02, 2025	AM Snacks, Lunch, and PM Snacks	pax	62
July 02, 2025	Breakfast, Dinner, and Accommodation	pax	45
July 03, 2025	AM Snacks, Lunch, and PM Snacks	pax	62
July 03, 2025	Breakfast, Dinner, and Accommodation	pax	45
July 04, 2025	AM Snacks, Lunch, and PM Snacks	pax	62
July 04, 2025	Breakfast, Dinner, and Accommodation	pax	45
July 05, 2025	AM Snacks, Lunch, and PM Snacks	pax	62
July 05, 2025	Breakfast, Dinner, and Accommodation	pax	45
July 07, 2025	Breakfast	pax	45
July 07, 2025	AM Snacks, Lunch, and PM Snacks	pax	62

2. The SUPPLIER shall provide and deliver the above-listed items in strict compliance to the inclusions and specifications stipulated in the next table:

Item	Inclusions	Technical Specifications
1	Function Room	<ul style="list-style-type: none"> • should have a capacity to accommodate the number of participants with tables and chairs that can accommodate the number of participants • air-conditioned and well-lighted • unlimited purified drinking water with dispenser and coffee • provision of functioning sound system, at least 2 microphones, 2

		<p>projectors, 2 projector screens, at least 3 extension wires, whiteboard</p> <ul style="list-style-type: none"> • 1 free activity tarpaulin • available for use from 8:00 A.M. to 6:00 P.M.
2	Room Accommodation	<ul style="list-style-type: none"> • Separate bed per person; air-conditioned and well-lighted, free drinking water, and with toilet inside (with toiletries, soap, shampoo, and dental kit).
3	Catering Services (Meals and Snacks: Breakfast, Lunch, AM & PM Snacks, Dinner to be preselected by PSA Representative)	<p>The food shall be delivered and served to the specific training location/venue during the scheduled dates following the delivery time:</p> <ul style="list-style-type: none"> • Breakfast – not later than 6:00 AM • AM Snacks – not later than 9:30 AM • Lunch – not later than 11:30 AM • PM Snacks – not later than 3:00 PM • Dinner – not later than 6:30 PM <p>Breakfast: 2 main dishes, 1 side dish/veggie/noodles/soup/salad, dessert/fruits, rice, coffee/tea</p> <p>AM/PM Snacks comprised of traditional Filipino delicacy or pasta dish (pansit/bihon/bam-i/spaghetti) or cake/pastry/sandwich and hot choco/tea/juice/soft drink (in glass/can/bottle)</p> <p>Lunch/Dinner comprised of 3 main dishes, 1 side dish/veggie/noodles/soup/salad, rice, juice/tea/soft drink (in can/bottle), dessert/fresh fruits</p>
4	Additional Requirements	Strong Wifi/Internet connection; whiteboard markers and whiteboard erasers; standby generator; with parking space
<p>* Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for Philippine Statistics Authority Meetings, Events, and Other Activities, Mandating the Use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the Use of Styrofoam and Single-use Plastics as stated below:</p> <ul style="list-style-type: none"> - Prohibition on the use of styrofoam and similar single-use plastics for packaging and catering services; - Reusable foodware such as plates, cutlery, containers, stirrers, mugs or cups for hot drinks and glass for water or beverage shall be utilized - Coffee shall be served in pots instead of providing powdered coffee in sachets. Condiments shall also served in reusable bottles, bowls, or dispensers. 		

3. The SUPPLIER shall submit billing statement within three (3) days after all the items have been provided.

B. PSA – PSO SURIGAO DEL SUR

1. The PSA shall provide the list of menus for meals and snacks at least two (2) days before the delivery date; and
2. The PSA shall pay the contract price to the SUPPLIER in the amount of **SEVEN HUNDRED FIFTY-SEVEN THOUSAND SIX HUNDRED PESOS** only (₱757,600.00).

II. DURATION OF CONTRACT

This contract shall be for the period June 30 to July 05 & 07, 2025.

III. OTHER TERMS AND CONDITIONS

This Contract of Lease of Venue may be amended or supplemented through the execution of a contract variation. Such variation in contract shall be effective only on the date and for its period stated therein, and provided that both parties agree to the terms and conditions stated. Any contract variation is deemed an integral and amendatory part of this contract.


IN WITNESS WHEREOF, the parties have hereunto, signed and executed this CONTRACT on the 16th day of June 2025 at Butuan City, Philippines.


PHILIPPINE STATISTICS AUTHORITY

GOLD BAR N' GRILL

FOR THE NATIONAL STATISTICIAN:


By:


GUILLERMO M. LIPIO, JR.
(Chief Statistical Specialist)/OIC
RSSO XIII (Caraga)


WILFREDO O. DELA VEGA
Proprietor
Gold Bar N' Grill

SIGNED IN THE PRESENCE OF:


RUEL L. DRES
Chief Statistical Specialist
PSA Surigao del Sur


SUSIE S. DELA VEGA
Manager
Gold Bar N' Grill

CERTIFIED AS TO AVAILABILITY OF FUNDS:


CHARIE MAY C. LAYSON
Administrative Aide VI

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF AGUSAN DEL NORTE)
BUTUAN CITY -----) S. S.

BEFORE ME, a Notary Public, for and in the City of Butuan and Province of Agusan del Norte, this ____ of _____ 2025, personally appeared the above-named persons with their Community Tax Certificates, known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same are their free act and deed and in behalf of the offices they represent.

<u>NAME</u>	<u>CTC NO/ID</u>	<u>ISSUED ON</u>	<u>ISSUED AT</u>
GUILLERMO M. LIPIO, JR.	_____	_____	_____
WILFREDO O. DELA VEGA	<u>CC1202207149365</u>	<u>JAN-17, 2018</u>	<u>PANORAMA CITY</u>

This instrument referred to Contract of Lease of Venue consisting of five (5) pages including this page wherein this acknowledgement is written, signed by the parties and their instrumental witnesses at the foot page at the left margin of each and every page thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal this ____ day of _____ at the City of Butuan, Philippines.

Doc. No.: 409
Page No.: 83
Book No.: 818
Series of 2025



JESUS MARIA L. DINGAS
NOTARY PUBLIC
P.O. Box 123456
Macleve Village, Agusan del Norte
Serial No. 5432109876543210
2nd Floor, Amara Village, South Butuan City

DOC. STAMP TAX No. _____
PAID/NOTARIAL PURPOSES