


# CONTRACT

## KNOW ALL MEN BY THESE PRESENTS:

This **CONTRACT** entered into this 27<sup>th</sup> day of May 2025 in the City of Butuan, Philippines, by and between:

The **PHILIPPINE STATISTICS AUTHORITY (PSA)**, created under Republic Act 10625 with principal office at PSA Complex, East Avenue, Diliman, Quezon City, Philippines with **UNDERSECRETARY CLAIRE DENNIS S. MAPA, Ph.D.**, National Statistician and Civil Registrar General, duly represented in RSSO XIII (Caraga Region), Freeman Building, J.C. Aquino Avenue, Butuan City by **GUILLERMO M. LIPIO, JR.**, (Chief Statistical Specialist)/Officer-in-Charge, of legal age, single and a resident of Barangay Washington, Surigao City, Philippines, hereinafter referred to as "**PSA**";

- and -


 **SHACENE PENSION HOUSE AND RESTAURANT**, an Establishment duly organized and existing under and by virtue of the laws of the Republic of the Philippines with office address at Mabua, Tandag City, represented in this act by its PROPRIETOR, **REGINA B. GELVOSA**, now hereafter referred to as the "**SUPPLIER**".

## WITNESSETH:

 **WHEREAS**, the PSA will conduct the 2<sup>nd</sup> Quarter 2025 IACCRVS Meeting;

**WHEREAS**, the 2<sup>nd</sup> Quarter 2025 IACCRVS Meeting will be conducted on 10 June 2025 and will require a venue including catering services for 15 participants;

**WHEREAS**, the PSA finds the lease of venue including catering services of 15 participants under Section 53.10 of the Implementing Rules and Regulation of Republic Act 9184 most advantageous to the government;

 **WHEREAS**, the SUPPLIER for the lease of venue with catering services is the single bidder and passed the qualification requirements set using the rating form based on the RA 9184, otherwise known as the Government Procurement Reform Act;

**WHEREAS**, the Regional Bids and Awards Committee (RBAC) passed RBAC Resolution No. \_\_\_\_\_, recommending for the approval by the Regional Director to declare the bid/quotation of the SUPPLIER as the Single Calculated and Responsive Quotation (LCRQ) and to award the contract in the amount of **SIX THOUSAND SEVEN HUNDRED FIFTY PESOS** only (Php 6,750.00);

**WHEREAS**, the PSA issued the Notice of Award to the SUPPLIER dated 26 May 2025;

**NOW, THEREFORE**, and in consideration of the foregoing premises and of terms and conditions hereinafter provided, it is hereby agreed that:

## I. OBLIGATIONS

### A. SUPPLIER

1. The SUPPLIER shall provide a venue as well as the catering services as specified in the table below:

Date	Particulars	Unit	Quantity
June 10, 2025	AM Snacks and Lunch	pax	15

2. The SUPPLIER shall provide and deliver the above-listed items in strict compliance to the inclusions and specifications stipulated in the next table:

Item	Inclusions	Technical Specifications
1	Function Room	<ul style="list-style-type: none"><li>• should have a capacity to accommodate the number of participants with tables and chairs that can accommodate the number of participants</li><li>• air-conditioned and well-lighted</li><li>• unlimited purified drinking water with dispenser and coffee</li><li>• provision of functioning sound system, at least 2 microphones, 2 projectors, 2 projector screens, at least 3 extension wires, whiteboard</li><li>• strong wifi/internet connection; with parking space; standby generator</li></ul>
2	Catering Services (Meals and Snacks: Lunch, AM & PM Snacks to be preselected by PSA Representative)	<p>The food shall be delivered and served to the specific training location/venue during the scheduled dates following the delivery time:</p> <ul style="list-style-type: none"><li>• AM Snacks – not later than 9:30 AM</li><li>• Lunch – not later than 11:30 AM</li></ul> <p>AM Snacks comprised of traditional Filipino delicacy or pasta dish (pansit/bihon/bam-i/spaghetti) or cake/pastry/sandwich and hot choco/tea/juice/soft drink (in glass/can/bottle)</p> <p>Lunch comprised of 3 main dishes, 1 side dish/veggie/noodles/soup/salad, rice, juice/tea/soft drink (in can/bottle), dessert/fresh fruits</p>
4	Additional Requirements	Strong Wifi/Internet connection; whiteboard markers and whiteboard erasers; standby generator; with parking space

3. The SUPPLIER shall submit billing statement within three (3) days after all the items have been provided.

## **B. PSA – PSO SURIGAO DEL SUR**

1. The PSA shall provide the list of menus for meals and snacks at least two (2) days before the delivery date; and
2. The PSA shall pay the contract price to the SUPPLIER in the amount of **SIX THOUSAND SEVEN HUNDRED FIFTY PESOS** only (Php 6,750.00).

## **II. DURATION OF CONTRACT**

This contract shall be for the period June 10, 2025.

## **III. OTHER TERMS AND CONDITIONS**

This Contract of Lease of Venue may be amended or supplemented through the execution of a contract variation. Such variation in contract shall be effective only on the date and for its period stated therein, and provided that both parties agree to the terms and conditions stated. Any contract variation is deemed an integral and amendatory part of this contract.




**IN WITNESS WHEREOF**, the parties have hereunto, signed and executed this CONTRACT on the 27<sup>th</sup> day of May 2025 at Butuan City, Philippines.

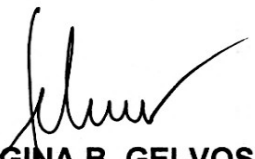
**PHILIPPINE STATISTICS AUTHORITY**

**SHACENE PENSION HOUSE  
AND RESTAURANT**

**FOR THE NATIONAL STATISTICIAN:**

**By:**

  
**GUILLERMO M. LIPIO, JR.**  
(Chief Statistical Specialist)  
Officer-in-Charge, RSSO XIII (Caraga)

  
**REGINA B. GELVOSA**  
Proprietor  
Shacene Pension House and  
Restaurant

**SIGNED IN THE PRESENCE OF:**

  
**RUEL L. DRES**  
Chief Statistical Specialist  
PSA Surigao del Sur

  
**DECIE JEAN L. URBIZTONDO**  
Office Clerk  
Shacene Pension House  
and Restaurant

**CERTIFIED AS TO AVAILABILITY OF FUNDS:**

  
**SHARON MAY C. DICDIQUIN**  
Administrative Officer I


# ACKNOWLEDGMENT


REPUBLIC OF THE PHILIPPINES)  
PROVINCE OF SURIGAO DEL SUR)  
TANDAG CITY -----) S. S.


BEFORE ME, a Notary Public, for and in the City of Butuan and Province of Agusan del Norte, this \_\_\_\_\_ of \_\_\_\_\_ 2025, personally appeared the above-named persons with their Community Tax Certificates, known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same are their free act and deed and in behalf of the offices they represent.

NAME	CTC NO/ID	ISSUED ON	ISSUED AT
GUILLERMO M. LIPIO, JR. REGINA B. GELVOSA	<u>PS 064927</u>	<u>2018</u>	<u>Quezon City</u>

This instrument referred to Contract of Lease of Venue consisting of five (5) pages including this page wherein this acknowledgement is written, signed by the parties and their instrumental witnesses at the foot page at the left margin of each and every page thereof.

 IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal this \_\_\_\_\_ day of \_\_\_\_\_ at the City of Tandag, Philippines.

  
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Page No.: 38  
Book No.: 818  
Series of 2025

  
JESUS MARILYN BINGAS  
NOTARY PUBLIC  
PRACTICE PERMIT NO. 12-25  
EXPIRY DATE: December 31, 2025  
Serial No. 12-12-2025-12-31-2025  
2nd Floor, Amador Bldg. Surigao City, Butuan City



DOC. STAMP TAX No. 00815415  
PAID/NOTARIAL PURPOSES