



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**

Agusan del Norte

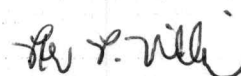
**REQUEST FOR QUOTATION**



The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake the procurement of **Catering Services for the conduct of Various Agriculture Surveys (3rd Quarter 2025) and 2025 Labor Force Survey Provincial Level Training (August & September Round)**.

<b>Name of Project</b>	Various Agriculture Surveys (3rd Quarter 2025) and 2025 Labor Force Survey Provincial Level Training (August & September Round)	
<b>Solicitation</b>	ADN RFQ No. 2025-07-028	
<b>Reference No.</b>	ADN PR Nos. 2025-06-036 & 2025-06-037	
<b>Location</b>	PSA - Agusan del Norte	
<b>Brief Description</b>	Refer to Specification/Table below	
<b>Quantity</b>	Refer to table below	
<b>Mode of Procurement</b>	NP-Small Value Procurement	
<b>Approved Budget for the Contract (ABC)</b>	Php50,760.00	
<b>Date of Delivery</b>	Lot 1: July 31, 2025; Lot 2: August 4-5, 2025; Lot 3: September 1-2, 2025; Lot 4: September 8-9, 2025;	Lot 5: September 9-10, 2025; Lot 6: September 11-12, 2025; Lot 7: September 29-30, 2025

Please quote your **lowest price** on the item/s listed below and submits personally using this Request for Quotation Form not later than **10:00 AM, 08 July 2025** at the Regional Statistical Services Office XIII (Caraga), Freeman Building, J.C. Aquino Avenue, Butuan City.

  
**PRESA P. VILLARINA**  
RBAC Chairperson

**Terms and Conditions:**

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- Terms of Payment shall be made through check payable to the supplier.
- Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us). If none yet, submit, together with your quotation the photocopy of your **City/Municipal and business permit, BIR Certificate of Registration, Phil. Government Electronic Procurement System (PhilGEPS) Registration, and current Income Tax Return**.
- Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
<b>(Catering Services):</b> <b>Meals - 2 Main Dish, Soup, Side Dish, Dessert, Juice, Rice</b> <b>AM &amp; PM Snacks (to be pre-selected by PSA)</b>  <b>Venue/Location: Within PSA Agusan del Norte Office, Butuan City</b> * Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for Philippine Statistics Authority Meetings, Events, and Other Activities, Mandating the Use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the Use of Styrofoam and Single-use Plastics as stated below: - Prohibition on the use of styrofoam and similar single-use plastics for packaging and catering services; - Reusable foodware such as plates, cutlery, containers, stirrers, mugs or cups for hot drinks and glass for water or beverage shall be utilized -Coffee shall be served in pots instead of providing powdered coffee in sachets. Condiments shall also served in reusable bottles, bowls, or dispensers.						
<b>Lot 1: 3rd Quarter Operational Training on 2025 RCSS: H &amp; C and MPCSRs</b> <b>ABC: Php5,400.00</b> <b>Date: July 31, 2025</b>						
<i>AM Snacks (lasagna and canned juice)</i>	pax	10	₱ _____	₱ _____	_____	_____
<i>Lunch (chicken adobo, humba, pork nilaga, fruit salad, rice and soft drinks)</i>	pax	10	₱ _____	₱ _____	_____	_____
<i>PM Snacks (chocolate cake and canned juice)</i>	pax	10	₱ _____	₱ _____	_____	_____

<b>Lot 2: August 2025 Labor Force Survey Third Level Training</b>					
<b>ABC: Php8,640.00</b>					
<b>Date: August 4-5, 2025</b>					
<b>Day 1: August 4, 2025</b>					
AM Snacks (ham & egg sandwich, canned juice)	pax	8	₱ _____	₱ _____	_____
Lunch (breaded pork, shrimp sinigang, pinakbet, banana, rice, bottled softdrinks)	pax	8	₱ _____	₱ _____	_____
PM Snacks (tuna sandwich, canned juice)	pax	8	₱ _____	₱ _____	_____
<b>Day 2: August 5, 2025</b>					
AM Snacks (spaghetti with bread and canned juice)	pax	8	₱ _____	₱ _____	_____
Lunch (pork adobo, buttered chicken, four seasons, beef buto soup, fruit salad, rice, bottled softdrinks)	pax	8	₱ _____	₱ _____	_____
PM Snacks (cassava roll and canned juice)	pax	8	₱ _____	₱ _____	_____
<b>Lot 3: September 2025 Labor Force Survey Third Level Training</b>					
<b>ABC: Php8,640.00</b>					
<b>Date: September 1-2, 2025</b>					
<b>Day 1: September 1, 2025</b>					
AM Snacks (binignit and canned juice)	pax	8	₱ _____	₱ _____	_____
Lunch (beef steak, fish fillet in escabeche, sotanghon soup, buko macapuno salad, bottled softdrinks, rice)	pax	8	₱ _____	₱ _____	_____
PM Snacks (cassava cake and canned juice)	pax	8	₱ _____	₱ _____	_____
<b>Day 2: September 2, 2025</b>					
AM Snacks (bake spaghetti and canned juice)	pax	8	₱ _____	₱ _____	_____
Lunch (pork adobo, fish fillet in escabeche, laing, buko fruit salad, bottled softdrinks, rice)	pax	8	₱ _____	₱ _____	_____
PM Snacks (lomi and canned juice)	pax	8	₱ _____	₱ _____	_____
<b>Lot 4: 3rd Quarter Operational Training on 2025 Fisheries Survey</b>					
<b>ABC: Php6,480.00</b>					
<b>Date: September 8-9, 2025</b>					
<b>Day 1: September 8, 2025</b>					
AM Snacks (chocolate cake and canned juice)	pax	6	₱ _____	₱ _____	_____
Lunch (chicken adobo, humba, beef kare-kare, fruit salad, rice and soft drinks)	pax	6	₱ _____	₱ _____	_____
PM Snacks (banana cake and canned juice)	pax	6	₱ _____	₱ _____	_____
<b>Day 2: September 9, 2025</b>					
AM Snacks (lasagna and canned juice)	pax	6	₱ _____	₱ _____	_____
Lunch (chicken afritada, humba, pork sinigang, leche flan, rice and softdrinks)	pax	6	₱ _____	₱ _____	_____
PM Snacks (hamburger and canned juice)	pax	6	₱ _____	₱ _____	_____
<b>Lot 5: 3rd Quarter Operational Training on 2025 Crops Production Survey: Household and Establishment (CrPS:H and CrPS:E)</b>					
<b>ABC: Php6,480.00</b>					
<b>Date: September 9-10, 2025</b>					
<b>Day 1: September 9, 2025</b>					
AM Snacks (chocolate cake and canned juice)	pax	6	₱ _____	₱ _____	_____
Lunch (chicken adobo, humba, beef kare-kare, fruit salad, rice and soft drinks)	pax	6	₱ _____	₱ _____	_____
PM Snacks (cassava cake and canned juice)	pax	6	₱ _____	₱ _____	_____
<b>Day 2: September 10, 2025</b>					
AM Snacks (lasagna and canned juice)	pax	6	₱ _____	₱ _____	_____
Lunch (chicken afritada, pork adobo, pork sinigang, leche flan, rice and softdrinks)	pax	6	₱ _____	₱ _____	_____
PM Snacks (tuna sandwich and canned juice)	pax	6	₱ _____	₱ _____	_____

**Lot 6: 3rd Quarter Operational Training on 2025 Livestock and Poultry Survey: Household and Establishment (LPS:H and LPS:E)**

**ABC: Php6,480.00**

**Date: September 11-12, 2025**

**Day 1: September 11, 2025**

*AM Snacks (chocolate cake and canned juice)*

*Lunch (chicken adobo, beef kare-kare, humba, fruit salad, rice and softdrinks)*

*PM Snacks (cassava cake and canned juice)*

**Day 2: September 12, 2025**

*AM Snacks (lasagna and canned juice)*

*Lunch (chicken afritada, pork adobo, pork sinigang, leche flan, rice and softdrinks)*

*PM Snacks (tuna sandwich and canned juice)*

**Lot 7: 3rd Quarter Operational Training on 2025 Palay Production Survey/Corn Production Survey**

**ABC: Php8,640.00**

**Date: September 29-30, 2025**

**Day 1: September 29, 2025**

*AM Snacks (lasagna and canned juice)*

*Lunch (chicken afritada, pork adobo, fish tinola, leche flan, rice and softdrinks)*

*PM Snacks (cassava cake and canned juice)*

**Day 2: September 30, 2025**

*AM Snacks (chocolate cake and canned juice)*

*Lunch (chicken adobo, pork humba, beef nilaga, fruit salad, rice and softdrinks)*

*PM Snacks (binignit and canned juice)*

pax	6	₱		₱		
pax	6	₱		₱		
pax	6	₱		₱		
pax	6	₱		₱		
pax	6	₱		₱		
pax	6	₱		₱		
pax	6	₱		₱		
pax	8	₱		₱		
pax	8	₱		₱		
pax	8	₱		₱		
pax	8	₱		₱		
pax	8	₱		₱		
pax	8	₱		₱		
pax	8	₱		₱		

**TOTAL AMOUNT IN FIGURES:**

**TOTAL AMOUNT IN WORDS:**

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

EmailAddress: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No. \_\_\_\_\_

Cellphone No. \_\_\_\_\_

Date: \_\_\_\_\_