



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**  
RSSO XIII (Caraga)



**REQUEST FOR QUOTATION**

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake the procurement of **Preventive Maintenance, Repair Services and Parts Replacement of Office Service Vehicle Isuzu Dmax of PSO Dinagat Islands Plate Number SAB 6483.**

Name of Project	Preventive Maintenance of Isuzu Dmax SAB 6483
Solicitation	PDI RFQ No. 2025-05-022
Reference Number	PDI PR No. 2025-05-029
Location	PSA-Province of Dinagat Islands
Brief Description	Refer to Specification/Table below
Quantity	Refer to table below
Mode of Procurement	Small Value Procurement
Approved Budget for the Contract (ABC)	Php64,995.00
Date of Delivery	Within ten (10) days upon receipt of Purchase Order

Please quote your **lowest price** on the item/s listed below and submits personally using this Request for Quotation Form not later than **10:00 AM on June 5, 2025** the Regional Statistical Services Office XIII (Caraga), Freeman Building, J.C. Aquino Avenue, Butuan City.

  
**PRESA P. VILLARINA**  
RBAC Chairperson

**Terms and Conditions:**

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- Terms of Payment shall be made through check payable to the supplier.
- Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us). If none yet, submit, together with your quotation the photocopy of your **Municipal and business permit, BIR Certificate of Registration, Phil. Government Electronic Procurement System (PhilGEPS) Registration, and Omnibus Sworn Statement (for 50k and above) and/or current Income Tax Return (for 500k and above).**
- Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
<b>In Lot: Procurement of Preventive Maintenance, Repair Services and Parts Replacement of Office Service Vehicle Isuzu Dmax of PSO Dinagat Islands Plate Number SAB 6483</b>						
<b>In Lot for Parts and Labor</b>						
<b>Parts:</b>						
Joint ASM Ball Lower Cont. ARM	pc	2	P_____	P_____		
Joint ASM Ball	pc	2	P_____	P_____		
Link ASM STAB	pc	2	P_____	P_____		
Fog Lamp Bulb	pc	2	P_____	P_____		
Bulb, RR Comb Lamp	pc	2	P_____	P_____		
Belt; Cooling Fan	pc	1	P_____	P_____		
Belt; A/C CMPR	pc	1	P_____	P_____		
Pad Kit; Caliper	pc	1	P_____	P_____		
Motor; Power Window	pc	1	P_____	P_____		
Nut; Wheel FRT	pc	1	P_____	P_____		
PIN; Wheel FRT Axle	pc	1	P_____	P_____		
BVP Engine Oil Multi Z Plus 10W-30 (1L)	pc	7	P_____	P_____		
Element; Oil Filter New D-Max	pc	1	P_____	P_____		
Shop Materials	pc	1	P_____	P_____		
<b>Labor:</b>						
Replace Lower Ball Joint LH-RH		1	P_____	P_____		
Replace Upper Ball Joint LH-RH		1	P_____	P_____		
Replace Stabilizer Link		1	P_____	P_____		
Replace Fog Lamp Bulb LH-RH		1	P_____	P_____		
Replace RH Brake Light Bulb LH-RH		1	P_____	P_____		
Replace All Belts		1	P_____	P_____		

Replace Brake Pads		1	P _____	P _____		
Replace Power Window Motor RH		1	P _____	P _____		
Complete Aircon Servicing		1	P _____	P _____		
Leaktest / Soldering Charge		1	P _____	P _____		
Replace Stud Bolt / Stud Nut 1 side		1	P _____	P _____		
PMS Light		1	P _____	P _____		
Engine Detailing		1	P _____	P _____		

<b>TOTAL AMOUNT IN FIGURES:</b>						
---------------------------------	--	--	--	--	--	--

<b>TOTAL AMOUNT IN WORDS:</b>						
-------------------------------	--	--	--	--	--	--

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

EmailAddress: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No. \_\_\_\_\_

Cellphone No. \_\_\_\_\_

Date: \_\_\_\_\_