



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**  
RSSO XIII (Caraga)

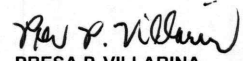


**REQUEST FOR QUOTATION**

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake the procurement of **Procurement of Supplies and Advocacy Tokens for the Conduct of the 2024 FLEMMS Regional Data Dissemination Forum and Advocacy token for the Nationwide Conduct of the 2025 Commodity Flow Survey (Lot 2: Advocacy Token for Participants)**

Name of Project	2024 FLEMMS Regional Data Dissemination Forum Nationwide conduct of the 2025 Commodity Flow Survey (CFS)
Solicitation	RSSO RFQ No. 2025-05-050
Reference Number	RSSO PR No. 2025-05-68 (Lot 2) and RSSO PR No. 2025-05-62 (Lot 1)
Location	PSA - RSSO XIII
Brief Description	Refer to Specification/Table below
Quantity	Refer to table below
Mode of Procurement	Small Value Procurement
Approved Budget for the Contract (ABC)	Php59,000.00
Date of Delivery	on or before May 23, 2025

Please quote your lowest price on the item/s listed below and submits personally using this Request for Quotation Form not later than **10:00AM** on **May 14, 2025** at the Regional Statistical Services Office XIII (Caraga), Freeman Building, J.C. Aquino Avenue, Butuan City.

  
**PRESA P. VILLARINA**  
RBAC Chairperson

**Terms and Conditions:**

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- Terms of Payment shall be made through check payable to the supplier.
- Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us), If none yet, submit, together with your quotation the photocopy of your **Municipal and business permit, BIR Certificate of Registration, Phil. Government Electronic Procurement System (PhilGEPS) Registration, and Omnibus Sworn Statement (for 50k and above) and/or current Income Tax Return (for 500k and above)**.
- Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
<b>Procurement of Supplies and Advocacy Tokens for the Conduct of the 2024 FLEMMS Regional Data Dissemination Forum and Advocacy token for the Nationwide Conduct of the 2025 Commodity Flow Survey</b>						
<b>In Lot: Advocacy Token for Participants</b>						
<b>2024 FLEMMS Regional Data Dissemination Forum</b>						
<b>Ceramic Mug with coaster and teaspoon</b> Color: White mug Mug design: with PSA logo and title of event printed in vinyl sticker Coaster: made of wood plain or PET refer to the attached design	piece	100	P _____	P _____	_____	_____
<b>Nationwide Conduct of the 2025 Commodity Flow Survey</b>						
<b>Ceramic Mug with PSA Logo</b> Material: White ceramic Design: PSA logo (refer to attached design)	piece	300	P _____	P _____	_____	
<b>MOP: Small Value Procurement</b> <b>Date of Delivery: on or before 23 May 2025</b>						
<b>TOTAL AMOUNT IN FIGURES:</b>				P _____		
<b>TOTAL AMOUNT IN WORDS:</b>						

**Other Requirements:**

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Fax No. \_\_\_\_\_

Tel No. \_\_\_\_\_

Email Address: \_\_\_\_\_

Cellphone No. \_\_\_\_\_

Date: \_\_\_\_\_