



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
 RSSO XIII (Caraga)

REQUEST FOR QUOTATION

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake the procurement of **Meals and Snacks the April to June Agricultural Survey Trainings, April 2024 Labor Force Survey Training, Quarterly Meeting of the Provincial Inter-Agency Committee on CRVS, and Press Conference on the Provincial Inflation Results.**

Name of Project	Agricultural Survey Trainings, April 2024 Labor Force Survey Training, Quarterly Meeting of the Provincial Inter-Agency Committee on CRVS, and Press Conference on the Provincial Inflation Results
Solicitation	ADS RFQ No. 2025-03-008
Reference No.	ADS PR No. 2025-03-016, 2025-03-017, 2025-03-018, 2025-03-019
Location	PSA - AGUSAN DEL SUR
Brief Description	Refer to Specification/Table below
Quantity	Refer to table below
Mode of Procurement	NP- Small Value Procurement
Approved Budget for the Contract (ABC)	Php 77, 280.00
Date of Delivery	Lot 1- April 29, 2025 Lot 2- May 30, 2025 Lot 3- June 12-13, 17-18, 26-27, 2025 Lot 4- April 3-5 & 7, 2025 Lot 5- April 15, 2025 Lot 6- May 15, 2025 Lot 7- June 20, 2025 Lot 8- May 23, 2025

Please quote your **lowest price** on the item/s listed below and submits personally using this Request for Quotation Form not later than 09:00 AM on **March 19, 2025** to the Regional Statistical Services Office XIII (Caraga), Freeman Building, J.C. Aquino Avenue, Butuan City.

[Signature]
ROWENA P. PETATE
 RBAC Vice Chairperson

Terms and Conditions:

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- Terms of Payment shall be made through check payable to the supplier.
- Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us), if none yet, submit, together with your quotation the photocopy of your **Municipal and business permit, BIR Certificate of Registration, Phil. Government Electronic Procurement System (PhilGEPS) Registration, and current Income Tax Return.**
- Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
Lot 1						
Activity: May 2025 Rice and Corn Stocks Survey (RCSS): Commercial and Household Training						
ABC: 5,400.00						
Date of Activity: April 29, 2025						
Item 1: AM Snack (Fresh juice and siopao)	pax	4	₱ _____	₱ _____		
Item 2: Meal/Lunch Beef steak, fish escabeche and pancit, fruits, Fresh Juice, Unlimited Rice	pax	4	₱ _____	₱ _____		
Item 3: PM Snack (tsokolate and biko)	pax	4	₱ _____	₱ _____		
Activity: May 2025 Monthly Palay and Corn Situation Report (MPCSR) Training						
Date of Activity: April 29, 2025						
Item 1: AM Snack (Fresh juice and empanada)	pax	6	₱ _____	₱ _____		
Item 2: Meal/Lunch Pork adobo, fish kinilaw and chopsuey, fruits, Fresh Juice, Unlimited Rice	pax	6	₱ _____	₱ _____		
Item 3: PM Snack (Fresh Juice and sandwich)	pax	6	₱ _____	₱ _____		
Sub-total			₱ _____	₱ _____		

Lot 2				
Activity: June 2025 Rice and Corn Stocks Survey (RCSS): Commercial and Household Training				
ABC: 5,400.00				
Date of Activity: May 30, 2025				
Item 1: AM Snack (Fresh juice and siopao)	pax	4	P _____	P _____
Item 2: Meal/Lunch Beef steak, fish escabeche and pancit, fruits, Fresh Juice, Unlimited Rice	pax	4	P _____	P _____
Item 3: PM Snack (tsokolate and biko)	pax	4	P _____	P _____
Activity: June 2025 Monthly Palay and Corn Situation Report (MPCSR) Training				
Date of Activity: May 30, 2025				
Item 1: AM Snack (Fresh juice and empanada)	pax	6	P _____	P _____
Item 2: Meal/Lunch Pork adobo, fish kinilaw and chopsuey, fruits, Fresh Juice, Unlimited Rice	pax	6	P _____	P _____
Item 3: PM Snack (Fresh Juice and sandwich)	pax	6	P _____	P _____
Sub-total			P _____	P _____
Lot 3				
Activity: Second Quarter 2025 Crops Production Survey				
ABC: 43,740.00				
Day 1: June 12, 2025				
Item 1: AM Snack Fresh juice and bread torta)	pax	8	P _____	P _____
Item 2: Lunch (Beef steak, fish fillet and bihon/sotanghon, fruits, Fresh Juice, Unlimited Rice)	pax	8	P _____	P _____
Item 3: PM Snacks (Fresh Juice and chocolate cake)	pax	8	P _____	P _____
Day 2: June 13, 2025				
Item 1: AM Snack Fresh juice and bread torta)	pax	8	P _____	P _____
Item 2: Lunch (Beef steak, fish fillet and bihon/sotanghon, fruits, Fresh Juice, Unlimited Rice)	pax	8	P _____	P _____
Item 3: PM Snacks (Fresh Juice and chocolate cake)	pax	8	P _____	P _____
Activity: June 2025 Quarterly Aquaculture Survey (QAqS) and Quarterly Inland Fisheries Survey (QIFS) Training				
Date of Activity: June 13, 2025				
Item 1: AM Snack (Fresh juice and siopao)	pax	8	P _____	P _____
Item 2: Meal/Lunch Beef steak, fish escabeche and pancit, fruits, Fresh Juice, Unlimited Rice	pax	8	P _____	P _____
Item 3: PM Snack (tsokolate and biko)	pax	8	P _____	P _____
Activity: July 2025 Round Commercial and Backyard Livestock and Poultry Survey (C/B LPS) Training				
Date of Activity: June 17, 2025				
Item 1: AM Snacks (Fresh juice and empanada)	pax	8	P _____	P _____
Item 2: Meal/Lunch Beef steak, fish escabeche and pancit, fruits, Fresh Juice, Unlimited Rice	pax	8	P _____	P _____
Item 3: PM Snack (tsokolate and biko)	pax	8	P _____	P _____
Date of Activity: June 18, 2025				
Item 1: AM Snacks (Fresh juice and empanada)	pax	5	P _____	P _____
Item 2: Meal/Lunch Pork adobo, fish kinilaw and chopsuey fruits, Buko Juice, Unlimited Rice	pax	5	P _____	P _____
Item 3: PM Snacks (Fresh Juice and cheese sandwich)	pax	5	P _____	P _____
Activity: July 2025 Round Palay and Corn Production Survey (PCPS) Training				
Day 1: June 26, 2025				
Item 1: AM Snack (Bottled juice and banana/camote cue)	pax	10	P _____	P _____
Item 2: Meal/Lunch Pork adobo, fish kinilaw and chop	pax	10	P _____	P _____

suey, fruits, Buko Juice, Unlimited Rice						
Item 3: PM Snack (Camote tops juice w/ Calamansi and Suman)	pax	10	P _____	P _____		
Day 2: June 27, 2025						
Item 1: AM Snack (Fresh juice and bread torta)	pax	10	P _____	P _____		
Item 2: Meal/Lunch	pax	10	P _____	P _____		
Beef steak, fish fillet and bihon/sotanghon, fruits, Fresh Juice, Unlimited Rice						
Item 3: PM Snack (tsokolate and biko with mango)	pax	10	P _____	P _____		
Activity: July 2025 Rice and Corn Stocks Survey (RCSS): Commercial and Household Training						
Date of Activity: June 26, 2025						
Item 1: AM Snack (Fresh juice and siopao)	pax	4	P _____	P _____		
Item 2: Meal/Lunch	pax	4	P _____	P _____		
Beef steak, fish escabeche and pancit, fruits, Fresh Juice, Unlimited Rice						
Item 3: PM Snack (tsokolate and biko)	pax	4	P _____	P _____		
	Sub-total		P _____	P _____		
Lot 4						
3rd Level Training on April 2025 Labor Force Survey (April 3-5 & 7, 2025)						
ABC: 17,280.00						
Day 1: April 3, 2025						
Item 1: AM Snacks (bihon guisado w/ toasted bread, canned juice)	pax	8	P _____	P _____		
Item 2: Meal/Lunch (pork adobo, buttered chicken, ginataang langka, beef buto soup, fruit salad, rice, 350 ml softdrinks)	pax	8	P _____	P _____		
Item 3: PM Snack (special mamon, canned juice)	pax	8	P _____	P _____		
Day 2: April 4, 2025						
Item 1: AM Snack (baked spaghetti, canned juice)	pax	8	P _____	P _____		
Item 2: Meal/Lunch (pork menudo, shrimp rebusado, chopsuey, sotanghon soup, mango float, rice, 350 ml softdrinks)	pax	8	P _____	P _____		
Item 3: PM Snack (cassava roll, canned juice)	pax	8	P _____	P _____		
Day 3: April 5, 2025						
Item 1: AM Snack (hamburger, canned juice)	pax	8	P _____	P _____		
Item 2: Meal/Lunch (beef steak w/ pineapple, fish fillet in escabeche, ngohiong, meatless soup, buko macapauno salad, softfrinks, rice)	pax	8	P _____	P _____		
Item 3: PM Snack (assorted kakanin, canned juice)	pax	8	P _____	P _____		
Day 4: April 7, 2025						
Item 1: AM Snack (carrot cake, canned juice)	pax	8	P _____	P _____		
Item 2: Meal/Lunch (fish tinola, pork bola-bola, vegetable kare-kare, macaroni salad, 350 ml softdrinks, rice)	pax	8	P _____	P _____		
Item 3: PM Snack (mamon pineapple, canned juice)	pax	8	P _____	P _____		
	Sub-total		P _____	P _____		
Lot 5						
Press Conference on Provincial Inflation Results						
ABC: 3,600.00						
April 15, 2025						
PM Snacks (Empanada and fresh fruit juice)	pax	30	P _____	P _____		
	Sub-total		P _____	P _____		
Lot 6						
Press Conference on Provincial Inflation Results						
ABC: 3,600.00						
May 15, 2025						
PM Snacks (Empanada and fresh fruit juice)	pax	30	P _____	P _____		

	Sub-total			₱ _____	₱ _____		
Lot 7							
Press Conference on Provincial Inflation Results							
ABC: 3,600.00							
June 20, 2025							
PM Snacks (Empanada and fresh fruit juice)		pax	30	₱ _____	₱ _____		
	Sub-total			₱ _____	₱ _____		
Lot 8							
QUARTERLY MEETING (1st Quarter - 2025) OF THE PROVINCIAL INTER-AGENCY COMMITTEE ON CRVS							
ABC: 5,460.00							
Date: May 23, 2025							
Item 1: AM Snacks (turmeric juice and bread torta)		pax	13	₱ _____	₱ _____		
Item 2: Lunch (Pork caldereta, Fish kinilaw, Buttered shrimp, macaroni salad, fresh pomelo juice, unli rice)		pax	13	₱ _____	₱ _____		
	Sub-total			₱ _____	₱ _____		
Specs for AM/PM Snacks:							
Packaging: Recyclable (e.g., carton or paper- made material, wooden spoon and fork, paper cups, paper straws)							
Specs for Meals: Buffet style catering service: Reusable plates, mugs, and cutlery							
Note: Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for Philippine Statistics Authority Meetings, Events, and Other Activities, Mandating the Use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the Use of Styrofoam and Single-use Plastics.							
TOTAL AMOUNT IN FIGURES:					₱		
TOTAL AMOUNT IN WORDS:							

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature: _____

Position: _____

Name of Company: _____

Address: _____

EmailAddress: _____

Fax No. _____ Tel No. _____

Cellphone No. _____

Date: _____