



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
 RSO XIII (Caraga)



REQUEST FOR QUOTATION

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake the procurement of **Catering Services for Provincial Level Training for Various Agricultural Surveys- 1st Quarter 2025, 3rd Level Training on 2024 Annual Survey on Philippine Business and Industry (ASPBI) and Survey and on Information and Technology (SICT) Field Operations, Monthly/Quarterly Labor Force Surveys for February and April 2025, CRM Thanksgiving Mass and Motorcade and for the Conduct of IACCRVS Meeting (1st Quarter)**

Name of Project	Statistical and Civil Registration
Solicitation	PDI RFQ No. 2025-01-002
Reference Number	PDI PR No. 2025-01-004, 005, 006, 007 (Lot1) & 008
Location	PSA-Province of Dinagat Islands
Brief Description	Refer to Specification/Table below
Quantity	Refer to table below
Mode of Procurement	Small Value Procurement
Approved Budget for the Contract (ABC)	Php 86,100.00
Date of Delivery	Lot 1: March 10-11, 2025 Lot 2: March 12-13, 2025 Lot 3: March 17-18, 2025 Lot 4: March 24-26, 2025 Lot 5: April 7-11, 2025 Lot 6: Feb.6-7, 2025 Lot 7: April 2-4, 2025 Lot 8: Feb.3, 2025 Lot 9: March 27, 2025

Please quote your **lowest price** on the item/s listed below and submits personally using this Request for Quotation Form not later than **09:00 AM on January 22, 2025** the Regional Statistical Services Office XIII (Caraga), Freeman Building, J.C. Aquino Avenue, Butuan City.

Pres P. Villarina
PRESA P. VILLARINA
 RBAC Chairperson

Terms and Conditions:

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- Terms of Payment shall be made through check payable to the supplier.
- Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us), if none yet, submit, together with your quotation the photocopy of your Municipal and business permit, BIR Certificate of Registration, Phil. Government Electronic Procurement System (PhilGEPS) Registration, and Omnibus Sworn Statement (for 50k and above) and/or current Income Tax Return (for 500k and above).
- Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
Catering Services for Provincial Level Training for Various Agricultural Surveys- 1st Quarter 2025, 3rd Level Training on 2024 Annual Survey on Philippine Business and Industry (ASPBI) and Survey and on Information and Technology (SICT) Field Operations, Monthly/Quarterly Labor Force Surveys for February and April 2025, CRM Thanksgiving Mass and Motorcade and for the Conduct of IACCRVS Meeting (1st Quarter)						
Lot 1: Meals and Snacks for Training on Crop Production Survey(Commercial & Household) with Farm Price Survey						
Date: March 10-11, 2025						
Mar 10, 2025						
AM Snacks (Fruit Juice & Biko)	pax	5	P_____	P_____		
Lunch (Rice, Pinakbet, fried chicken, tinolang isda, water and iced tea)	pax	5	P_____	P_____		
PM Snacks (Melon Juice & Cake)	pax	5	P_____	P_____		

Mar 11, 2025						
AM Snacks (Fruit Juice & Torta)	pax	5	₱ _____	₱ _____		
Lunch (Rice, Pork Liempo, Steamed Vegetables, Tinolang isda, water and iced tea)	pax	5	₱ _____	₱ _____		
PM Snacks (Fruit Shake & Spaghetti with bread)	pax	5	₱ _____	₱ _____		
Lot 2: Meals and Snacks for 3rd Level Training for Fishery Production Survey						
Date: March 12-13, 2025						
Mar 12, 2025						
AM Snacks (Buko Juice & Native Kakanin)	pax	9	₱ _____	₱ _____		
Lunch (Rice, Pork sinigang, Chicken curry, lumpia, water and iced tea)	pax	9	₱ _____	₱ _____		
PM Snacks (Fruit Juice & Burger)	pax	9	₱ _____	₱ _____		
Mar 13, 2025						
AM Snacks (Lemon Juice & Biko)	pax	9	₱ _____	₱ _____		
Lunch (Rice, Pinakbet, fried chicken, Beef/pork nilaga, water and iced tea)	pax	9	₱ _____	₱ _____		
PM Snacks (Fruit Juice & Carrot Cake)	pax	9	₱ _____	₱ _____		
Lot 3: Meals and Snacks for 3rd Level Training for Livestock and Poultry-Household and Establishment-based						
Date: March 17-18, 2025						
Mar 17, 2025						
AM Snacks (Fruit Juice & Pineapple Pie)	pax	7	₱ _____	₱ _____		
Lunch (Rice, Chopsuey, Chicken tinola, Pork Menudo, water and iced tea)	pax	7	₱ _____	₱ _____		
PM Snacks (Fruit & Burger)	pax	7	₱ _____	₱ _____		
Mar 18, 2025						
AM Snacks (Pineapple Juice & Biko)	pax	7	₱ _____	₱ _____		
Lunch (Rice, Chicken Tinola, pork adobo, cordon bleu, water and iced tea)	pax	7	₱ _____	₱ _____		
PM Snacks (Fruit shake & Cake)	pax	7	₱ _____	₱ _____		
Lot 4: Meals and Snacks for Training on PCPS MPCSR and RCSS						
Date: March 24-26, 2025						
Mar 24, 2025						
AM Snacks (Fruit Juice & Native Kakanin)	pax	7	₱ _____	₱ _____		
Lunch (Rice, Chopsuey, Pork Sinigang, fish fillet, water and iced tea)	pax	7	₱ _____	₱ _____		
PM Snacks (Buko Juice & Burger)	pax	7	₱ _____	₱ _____		
Mar 25, 2025						
AM Snacks (Buko Juice and Buko Pie)	pax	7	₱ _____	₱ _____		
Lunch (Rice, Pinakbet, fried chicken, tinolang isda, water and iced tea)	pax	7	₱ _____	₱ _____		
PM Snacks (Pineapple Juice & Chocolate Cake)	pax	7	₱ _____	₱ _____		
Mar 26, 2025						
AM Snacks (Fruit Juice & Moron with Puto)	pax	7	₱ _____	₱ _____		
Lunch (Rice, Isdang Kinflaw, Steamed Vegetables, Pork Tinola, water and iced tea)	pax	7	₱ _____	₱ _____		
PM Snacks (Fruit Juice & Spaghetti with bread)	pax	7	₱ _____	₱ _____		
Lot 5: 3rd Level Training on 2024 Annual Survey on Philippine Business and Industry (ASPBI) and Survey and on Information and Technology (SICT) Field Operations						
Date: April 7-11, 2025						

April 7, 2025						
AM snacks (Empanada & Fruit Juice)	pax	6	P_____	P_____		
Lunch (Rice, Rellenong Bangus, Caldereta, Bihon Guisado, fruits/dessert, softdrink)	pax	6	P_____	P_____		
PM snacks (Burger & Fruit Juice)	pax	6	P_____	P_____		
April 8, 2025						
AM snacks (Puto Cheese & Coffee/Juice)	pax	6	P_____	P_____		
Lunch (Rice, Nilagang Baboy/Beef, Ensaladang Talong, Fish Fillet, fruits/dessert, softdrink)	pax	6	P_____	P_____		
PM snacks (Butchi & Palitao & Fruit Juice)	pax	6	P_____	P_____		
April 9, 2025						
AM snacks (Cake & Coffee/Juice)	pax	6	P_____	P_____		
Lunch (Rice, Chicken Tinola, Chicken Cordeu, Chopsuey, fruits/dessert, softdrink)	pax	6	P_____	P_____		
PM snacks (Empanada & Fruit Juice)	pax	6	P_____	P_____		
April 10, 2025						
AM Snacks (Fresh Fruit Juice & Native Kakanin)	pax	6	P_____	P_____		
Lunch (Rice, Chopsuey, Chicken tinola, Escabeche, water and iced tea)	pax	6	P_____	P_____		
PM Snacks (Fresh Juice & Cake/Burger)	pax	6	P_____	P_____		
April 11, 2025						
AM snacks (Tuna-egg Sandwich with chips & Coffee/Juice)	pax	6	P_____	P_____		
Lunch (Rice, Nilagang Baboy/Beef, Chicken Cordeu, Chopsuey, fruits/dessert, softdrink)	pax	6	P_____	P_____		
PM snacks (Spaghetti with bread & Fruit Juice)	pax	6	P_____	P_____		
Lot 6: Meals and Snacks for Monthly Labor Force Surveys for February 2025						
February 6-7, 2025						
February 6, 2025						
AM Snacks (Fruit Juice & Special Maja)	pax	4	P_____	P_____		
Lunch (Rice, Chicken Curry, Pork Nilaga, Escabeche, water and iced tea)	pax	4	P_____	P_____		
PM Snacks (Fruit Juice & Chocolate Cake)	pax	4	P_____	P_____		
February 7, 2025						
AM Snacks (Orange Juice & Biko)	pax	4	P_____	P_____		
Lunch (Rice, Pork Afritada, fried chicken, Tinolang Isda, water and iced tea)	pax	4	P_____	P_____		
PM Snacks (Fruit Juice & Burger)	pax	4	P_____	P_____		
Lot 7: Meals and Snacks for 3rd Level Training 2025 April Labor Force Survey						
Date: April 2-4, 2025						
02 April 2025						
AM Snacks (Juice & Native Kakanin)	pax	6	P_____	P_____		
Lunch (Rice, Chopsuey, Chicken tinola, fried fish, water and iced tea)	pax	6	P_____	P_____		
PM Snacks (Juice & Burger)	pax	6	P_____	P_____		
03 April 2025						
AM Snacks (Juice & Biko)	pax	6	P_____	P_____		
Lunch (Rice, Pork Afritada, fried chicken, tinolang isda, water and iced tea)	pax	6	P_____	P_____		
PM Snacks (Juice & Cake)	pax	6	P_____	P_____		

<p>04 April 2025</p> <p>AM Snacks (Tablea & Moron)</p> <p>Lunch (Rice, Kinilaw, Steamed Vegetables, Pork Nilaga, water and iced tea)</p> <p>PM Snacks (Juice & Spaghetti with bread)</p>	<p>pax</p> <p>pax</p> <p>pax</p>	<p>6</p> <p>6</p> <p>6</p>	<p>P _____</p> <p>P _____</p> <p>P _____</p>	<p>P _____</p> <p>P _____</p> <p>P _____</p>	
<p>Lot 8: Meals and Snacks during CRM Thanksgiving Mass and Motorcade February 3, 2025</p>					
<p>Morning Snacks (Cheese Burger and Fruit Shake)</p> <p>Lunch (Rice, Fried Chicken, Pork Caldereta, Tinolang Isda, Fruits, Softdrink and Bottled Mineral Water)</p>	<p>pax</p> <p>pax</p>	<p>42</p> <p>42</p>	<p>P _____</p> <p>P _____</p>	<p>P _____</p> <p>P _____</p>	
<p>Lot 9: Conduct of IACCRVS Meeting (1st Quarter) Date: March 27, 2025</p>					
<p>Morning Snacks (Cheese Burger and Fruit Shake)</p> <p>Lunch (Rice, Fried Chicken, Pork Caldereta, Tinolang Isda, Fruits, Softdrink and Bottled Mineral Water)</p>	<p>pax</p> <p>pax</p>	<p>10</p> <p>10</p>	<p>P _____</p> <p>P _____</p>	<p>P _____</p> <p>P _____</p>	
<p>Inclusion: Free flowing coffee</p>					
<p>Specs for AM & PM Snacks</p> <p>Packaging: Recyclable (e.g., carton or paper-made material, wooden spoon and fork, paper cups, paper straws)</p> <p>Specs for Lunch</p> <p>Buffet style catering services: Reusable plates, mugs, and cutlery</p> <p><i>Note: Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for Philippine Statistics Authority Meetings, Events, and Other Activities, Mandating the Use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the Use of Styrofoam and Single-use Plastics.</i></p>					
<p>TOTAL AMOUNT IN FIGURES:</p>					
<p>TOTAL AMOUNT IN WORDS:</p>					
<p>Other Requirements:</p> <p>After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.</p> <p>Printed Name of authorized representative/Signature: _____</p> <p>Position: _____</p> <p>Name of Company: _____</p> <p>Address: _____ Email Address: _____</p> <p>Fax No. _____ Tel No. _____ Cellphone No. _____</p> <p>Date: _____</p>					