



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY



REQUEST FOR QUOTATION

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake the Procurement of Preventive Maintenance of Motor Vehicle - Isuzu DMAX with plate no. SAB 6488 & Mitsubishi Adventure with plate no. SHU 741.

Name of Project	Repair & Maintenance - Motor Vehicles
Solicitation	SDS RFQ No. 2024-12-01
Reference	SDS PR No. 2024-11-062
Location	PSA - Surigao del Sur
Brief Description	Refer to Specification/Table below
Quantity	Refer to table below
Mode of Procurement	NP-Small Value Procurement
Approved Budget for the Contract (ABC)	Lot 1: Php93,520.00; Lot 2: Php30,330.00
Date of Delivery	Within 10 days upon receipt of PO

Please quote your **lowest price** on the item/s listed below and submits personally using this Request for Quotation Form not later than 9:00 AM on December 9, 2024 the Regional Statistical Services Office XIII (Caraga), Freeman Building, J.C. Aquino Avenue, Butuan City.


BERNADETH I. BONACHITA
RBAC Chairperson

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. Terms of Payment shall be made through check payable to the supplier.
6. Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us), if none yet, submit, together with your quotation the photocopy of your Municipal and business permit, BIR Certificate of Registration, Phil. Government Electronic Procurement System (PhilGEPS) Registration, and Omnibus Sworn Statement (for 50k and above) and/or current Income Tax Return (for 500k and above).
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT Inclusive)	Compliance with	
					YES	NO
PSA-SDS REPAIR & MAINTENANCE OF MOTOR VEHICLE- ISUZU DMAX WITH PLATE NO. SAB 6488 AND ADVENTURE MITSUBISHI WITH PLATE NO. SHU 741						
Lot 1: ISUZU DMAX- SAB 6488						
Spare Parts						
Rack End	pcs	2	P_____	P_____		
Tierod End	pcs	2	P_____	P_____		
Stabilizer Bushing	pcs	2	P_____	P_____		
Stabilizer Link	pcs	2	P_____	P_____		
Lower Ball Joint	pcs	2	P_____	P_____		
Upper Ball Joint	pcs	2	P_____	P_____		
Hold Down Tilt	pcs	2	P_____	P_____		
Brake Pad	set	1	P_____	P_____		
Brake Shoe	set	1	P_____	P_____		
Hold Down Lock	pcs	8	P_____	P_____		
Lower Bushing	pcs	4	P_____	P_____		
Upper Bushing	pcs	4	P_____	P_____		
Tire 235/70 R15	pcs	4	P_____	P_____		
Labor						
Cutting Acetylyn	job		P_____	P_____		
Press in Press Out Bushing			P_____	P_____		
Pull out Lower Arm			P_____	P_____		
Pull out Upper Arm			P_____	P_____		

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT Inclusive)	Compliance with	
					YES	NO
Wheel Align			P _____	P _____		
Camber 2 sides			P _____	P _____		
Change tire		4	P _____	P _____		
Lot 2: ADVENTURE MITSUBISHI- SHU 741						
Spare Parts						
Molye	set	2	P _____	P _____		
Strut Bar Bushing	set	2	P _____	P _____		
Delo Gold Engine Oil	gal	2	P _____	P _____		
Oil Filter	pcs	1	P _____	P _____		
Fuel Filter	pcs	1	P _____	P _____		
Labor			P _____	P _____		
TOTAL AMOUNT IN FIGURES:				P _____		
TOTAL AMOUNT IN WORDS:						

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature: _____

Position: _____

Name of Company: _____

Address: _____

EmailAddress: _____

Fax No. _____ Tel No. _____

Cellphone No. _____

Date: _____