

REPUBLIC OF THE PHILIPPINES PHILIPPINE STATISTICS AUTHORITY

RSSO XIII (Caraga)



REQUEST FOR QUOTATION

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake the procurement of Office Materials and Equipment for Seminar, Press Con, Caravan, and Other PSA Events (Lot 4 and 5)

Office Materials and Equipment for Seminar, Press Con, Caravan, and Other		
PSA Events		
RSSO RFQ No. 2024-11-170		
RSSO PR No. 2024-11-224 (Lot 4 & 5)		
PSA - RSSO XIII		
Refer to Specification/Table below		
Refer to table below		
Small Value Procurement		
Lot 4: Php 90,000.00		
Lot 5: Php 3,000.00		
on December 20, 2024		

Please quote your lowest price on the item/s listed below and submits personally using this Request for Quotation Form not later than 09:00AM on December 9, 2024 at the Regional Statistical Services Office XIII (Caraga), Freeman Building, J.C. Aquino Avenue, Butuan City.

> BERNADETH I. BONACHITA RBAC Chairperson

Terms and Conditions:

- 1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- 2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid. 3. Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- 5. Terms of Payment shall be made through check payable to the supplier.
- 6. Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us), If none yet, submit, together with your quotation the photocopy of your Municipal and business permit, BIR Certificate of Registration, Phil. Government Electronic Procurement System (PhilGEPS) Registration, and Omnibus Sworn Statement (for 50k and above) and/or current Income Tax Return (for 500k and above).

 7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.

 8. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.

 9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

item/s and specification/s (minimum)		Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)												
																YES	NO
Procurement of Office Materials and Equipment for Seminar, Press Con, Caravan, and Other PSA Events																	
Lot 4: PSA Logo Backdrop 36" by 36", 6 mm acrylic	pcs	6	P	•													
Lot 5: PSA Logo Sticker 10" by 10", laminated	pcs	6	P	•													
Date of delivery: on December 20, 2024																	
TOTAL AMOUNT IN FIGURES: TOTAL AMOUNT IN WORDS:		losses.		P		Water State of the											

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TOTAL AMOUNT IN WORDS:			
Other Requirements:			
Printed Name of authorized representative	your Terms and Conditions. I/We quote you on the item at prices noted above/Signature:		
Address:		EmailAddress:	
Fax No	Tel No	Cellphone No	
Date:			



PSA Logo Backdrop 36" by 36", 6 mm acrylic

PSA Logo Sticker 10" by 10", laminated

