

CONTRACT

KNOW ALL MEN BY THESE PRESENTS:

This **CONTRACT** entered this **10th day of September 2024** in the City of Butuan, Philippines, by and between:

The **PHILIPPINE STATISTICS AUTHORITY (PSA)**, created under Republic Act 10625 with principal office at PSA Complex, East Avenue, Diliman, Quezon City, Philippines with **UNDERSECRETARY CLAIRE DENNIS S. MAPA, Ph.D.**, National Statistician and Civil Registrar General, duly represented in RSSO XIII (Caraga Region), Freeman Building, J.C. Aquino Avenue, Butuan City by **GUILLERMO M. LIPIO, JR.**, Chief Statistical Specialist/ Officer-in-Charge of RSSO Caraga, of legal age, single and a resident of Barangay Bagong Silang II, Washington, Surigao City, Surigao del Norte, Philippines, hereinafter referred to as "**LESSEE**";

- and -

BUTUAN GRAND PALACE HOTEL, a corporation duly organized and existing under and by virtue of the laws of the Republic of the Philippines with office address at San Jose St., Butuan City, represented in this act by its Operation Manager, **J.R. ARAIZ CASGAPA** now hereafter referred to as the "**LESSOR**".

WITNESSETH:

WHEREAS, the **LESSEE** will conduct the Second Level Training on the 2024 Augmented System for Travel Information Using the GIS Technology (ASTIG Tech) from 01 to 04 October 2024;

WHEREAS, the conduct of the Second Level Training on the 2024 Augmented System for Travel Information Using the GIS Technology (ASTIG Tech) from 01 to 04 October 2024 within Butuan City will require a venue including lunch and snacks (am & pm) for 20 participants from 01 to 04 October 2024, and 16 participants for dinner and accommodation with complimentary breakfast from 01 to 04 October 2024, and dinner, accommodation with complimentary breakfast for 9 participants on 30 September 2024 (Arrival), and dinner for 9 participants on 04 October 2024 with accommodation and complimentary breakfast.

WHEREAS, the PSA finds the lease of venue including meals and accommodation under Section 53.10 of the Implementing Rules and Regulation of Republic Act 9184 most advantageous to the government;

WHEREAS, the **LESSOR** for the lease of venue including meals and accommodation is the lowest bidder and passed the qualification requirements set using the rating form based on the RA 9184, otherwise known as the Government Procurement Reform Act;

WHEREAS, the Regional Bids and Awards Committee (RBAC) passed RBAC Resolution No. 2024-_____ dated _____ recommending for the approval by the Head of the Procuring Entity to declare the bid/quotation of the **LESSOR** as the Single Calculated and Responsive Quotation (SCRQ) and to award the contract in the amount of one hundred sixty-nine thousand and one hundred pesos only (PhP169,100.00);

WHEREAS, the **LESSEE** issued the Notice of Award to the **LESSOR** dated _____;

NOW, THEREFORE, and in consideration of the foregoing premises and of terms and conditions hereinafter provided, it is hereby agreed that:

I. OBLIGATIONS

A. LESSOR

1. The **LESSOR** shall provide and deliver the listed items in strict compliance with the inclusions and specifications stipulated in the table in **Annex "A"**:
2. The **LESSOR** shall provide a venue, accommodation, and catering services as specified in the table in **Annex "B"**:
3. The **LESSOR** shall submit a billing statement within three (3) days after providing all the items.

B. PSA – RSSO XIII

1. The **LESSEE** shall pay the contract price to the **LESSOR** in the total amount of one hundred sixty-nine thousand and one hundred pesos only (PhP169,100.00);

II. DURATION OF CONTRACT

This contract shall be for the period 30 September 2024 to 04 October 2024.

III. OTHER TERMS AND CONDITIONS

This Contract of Lease of Venue may be amended or supplemented through the execution of a contract variation. Such variation in the contract shall be effective only on the date and for its period stated therein and provided that both parties agree to the terms and conditions stated. Any contract variation is deemed an integral and amendatory part of this contract.




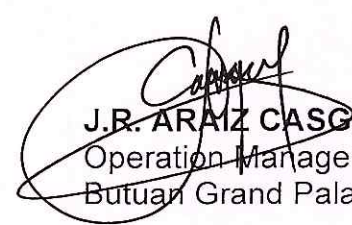
IN WITNESS WHEREOF, the parties have hereunto, signed and executed this CONTRACT on the 10th day of September 2024 at Butuan City, Philippines.

PHILIPPINE STATISTICS AUTHORITY
FOR THE NATIONAL STATISTICIAN:

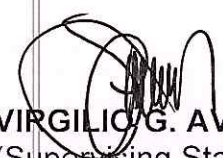
BUTUAN GRAND PALACE HOTEL

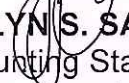
By:


GUILLERMO M. LIPIO, JR.
(Chief Statistical Specialist)
Officer-in-Charge
PSA RSSO XIII (Caraga)

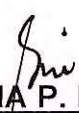

J.R. ARAIZ CASGAPA
Operation Manager
Butuan Grand Palace Hotel

SIGNED IN THE PRESENCE OF:


VIRGILIO G. AVELINA, JR.
(Supervising Statistical Specialist)
Officer-in-Charge, SOCD


EVELYN S. SANCHEZ
Accounting Staff
Butuan Grand Palace Hotel

CERTIFIED AS TO AVAILABILITY OF FUNDS:


ROWENA P. PETATE
Registration Officer IV/ Acting Accountant
PSA RSSO XIII (Caraga) - CRASD

Annex "A"

| 2024 Augmented System for Travel Information Using the GIS Technology (ASTIG Tech) Second Level Training | | |
|--|--|---|
| Item | Inclusions | Technical Specifications |
| 1 | Venue | • Must be within Butuan City |
| 2 | Function Room | <ul style="list-style-type: none"> • Provision of one function room with the following specifications: • with tables and chairs that can accommodate the number of participants • can allow the use of computers/laptops/tablets and projectors/Infocus • air-conditioned and well-lighted • unlimited purified drinking water with dispenser and coffee • provision of functioning sound system, at least 1 microphone, 1 projector, 1 projector screen, at least 3 extension wires, whiteboard • available for use from 6:00 A.M. to 8:00 P.M. daily |
| 3 | Room Accommodation | Single up to Double room occupancy, separate bed (with 1 meter distance between beds) per person; air-conditioned and well-lighted, free drinking water and with toilet inside (with toiletries, soap, shampoo and dental kit) with complimentary breakfast. |
| 4 | Catering Services (Meals and Snacks: Breakfast, Lunch, Dinner, AM & PM Snacks) | <p>30 September 2024 (Arrival) – Dinner (9 pax) Garlic chicken, lumpia shanghai, fish tinola, brownies, rice, softdrinks</p> <p>(Day 1) 01 October 2024 – AM Snacks (20 pax) Special Kakanin: puto (2pcs.), kutsinta (2pcs.), palitaw (2pcs.), fresh buko juice</p> <p>01 October 2024 – Lunch (20 pax) Tuna paksiw, lechon kawali, ginataang Nangka, lawoy, mango float, rice, softdrinks</p> <p>01 October 2024 – PM Snacks (20 pax) Cheese burger with chips, four-seasoned canned juice</p> <p>01 October 2024 – Dinner (20 pax) Sweet & sour prok, grilled tuna belly, sotanghon guisado, seafood soup, buko salad, rice softdrinks</p> <p>(Day 2) 02 October 2024 – AM Snacks (20 pax) Chicken Empanada (2pcs), pineapple canned juice</p> <p>02 October 2024 – Lunch (20 pax) Beef kare-kare with bagoong, fried chicken, fish tinola, macaroni salad, rice, softdrinks</p> |

| | | |
|---|-------------------------|---|
| | | <p>02 October 2024 – PM Snacks (20 pax) Pork siopao with nuts, four-seasoned canned juice</p> <p>02 October 2024 – Dinner (20 pax) Fried pork ribs with lemon sauce, buttered chicken, pancit guisado, chicken noodle soup, ube maja blanca, rice, softdrinks</p> <p>(Day 3) 03 October 2024 – AM Snacks (20 pax) Baked spaghetti with bread, mango canned juice</p> <p>03 October 2024 – Lunch (20 pax) Beef mechado, chicken inasal, vegetable salad, wonton soup, buko macapuno salad, rice, softdrinks</p> <p>03 October 2024 – PM Snacks (20 pax) Banana cake with nuts, orange canned juice</p> <p>03 October 2024 – Dinner (20 pax) Chicken curry, lechon kawali, pancit guisado, fruit salad, rice, softdrinks</p> <p>(Day 4) 04 October 2024 – AM Snacks (20 pax) Egg sandwich with nuts, mango canned juice</p> <p>04 October 2024 – Lunch (20 pax) Beef steak, chicken cordon bleu, pinakbet, macaroni salad, rice, softdrinks</p> <p>04 October 2024 – PM Snacks (20 pax) Buko pie, four seasoned canned juice</p> <p>04 October 2024 – Dinner (9 pax) Chicken curry, lechon kawali, pancit guisado, fresh fruits, rice, softdrinks</p> |
| 5 | Additional Requirements | <ul style="list-style-type: none"> • Strong and stable Wifi/Internet connection - data and bandwidth requirement per person/day (8 hours) 3MB/minute; with parking space; whiteboard markers and whiteboard erasers; standby generator". • Provision of free-flowing coffee. • Prohibition on the use of Styrofoam and similar single-use plastics for packaging and catering services. • Reusable food wares such as plates, cutlery, containers, stirrers, mugs, or cups for hot drinks and glasses for water or beverages shall be utilized. • Coffee shall served in pots instead of powdered coffee in sachets. Condiments shall also be served in reusable bottles, bowls, or dispensers. |

Annex "B"

| 2024 Augmented System for Travel Information Using the GIS Technology (ASTIG Tech) Second Level Training | | | |
|--|--|---------------|----------|
| Date | Particulars | Unit | Quantity |
| 30 September 2024 | Dinner | pax | 9 |
| | Accommodation (with complimentary breakfast) | pax | 9 |
| 01 October 2024 | Training Venue | function room | 1 |
| | AM Snacks | pax | 20 |
| | Lunch | pax | 20 |
| | PM Snacks | pax | 20 |
| | Dinner | pax | 20 |
| | Accommodation (with complimentary breakfast) | pax | 16 |
| 02 October 2024 | Training Venue | function room | 1 |
| | AM Snacks | pax | 20 |
| | Lunch | pax | 20 |
| | PM Snacks | pax | 20 |
| | Dinner | pax | 20 |
| | Accommodation (with complimentary breakfast) | pax | 16 |
| 03 October 2024 | Training Venue | function room | 1 |
| | AM Snacks | pax | 20 |
| | Lunch | pax | 20 |
| | PM Snacks | pax | 20 |
| | Dinner | pax | 20 |
| | Accommodation (with complimentary breakfast) | pax | 16 |
| 04 October 2024 | Training Venue | function room | 1 |
| | AM Snacks | pax | 20 |
| | Lunch | pax | 20 |
| | PM Snacks | pax | 20 |
| | Dinner | pax | 9 |
| | Accommodation (with complimentary breakfast) | pax | 9 |

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF AGUSAN DEL NORTE)
BUTUAN CITY -----) S. S. 1

BEFORE ME, a Notary Public, for and in the City of Butuan and Province of Agusan del Norte, this 10 SEP 2024 day of 10 SEP 2024, personally appeared the above-named persons with their Community Tax Certificates, known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same are their free act and deed and in behalf of the offices they represent.

| <u>NAME</u> | <u>CTC NO/ID</u> | <u>ISSUED ON</u> | <u>ISSUED AT</u> |
|-------------------------|------------------|------------------|------------------|
| GUILLERMO M. LIPIO, JR. | PSA ID 064927 | 2018 | PSA Manila |
| J.R. ARAIZ CASGAPA | _____ | _____ | _____ |

This instrument referred to Contract of Lease of Venue consisting of seven (7) pages including this page wherein this acknowledgment is written, and signed by the parties and their instrumental witnesses at the foot page at the left margin of each and every page thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal this _____ day of 10 SEP 2024 at the City of Butuan, Philippines.

Doc. No.: 440
Page No.: 89
Book No.: 44
Series of 2024

ATTY. FRANK P. CORINO
NOTARY PUBLIC
ROLL NO. 84468, MAY 12, 2023
ID NO. 339556, MAY 05, 2023, PASIG CITY
PTR NO. 2517103, JAN 3, 2024, BUTUAN CITY
SERIAL NO. 50-08-2023
MCLE NO. (EXEMPTED 2023 BAR PASSER)
TIN NO. 625-857-467
UNTIL DECEMBER 31, 2024