

REPUBLIC OF THE PHILIPPINES PHILIPPINE STATISTICS AUTHORITY

RSSO XIII (CARAGA)



REQUEST FOR QUOTATION

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake the Procurement of Catering Services for the Conduct of Various Activities at PSA RSSO-XIII

Name of Project	Procurement of Catering Services for the Conduct of Various Activities at PSA RSSO-XIII
Solicitation	RSSO RFQ No. 2024-11-155
Reference Number	Lot 1: RSSO PR No. 2024-11-197 Lot 2: RSSO PR No. 2024-11-201 Lot 3: RSSO PR No. 2024-11-202 Lot 4: RSSO PR No. 2024-11-203
Location	PSA - RSSO XIII
Brief Description	Refer to Specification/Table below
Quantity	Refer to table below
Mode of Procurement	Small Value Procurement
Approved Budget for the Contract (ABC)	Lot 1: Php 30,780.00 Lot 2: Php 16,200.00 Lot 3: Php 29,160.00 Lot 4: Php 18,000.00
Date of Delivery	Lot 1: November 27-29, 2024 Lot 2: November 26-27, 2024 Lot 3: November 26-28, 2024 Lot 4: November 25, 2024

Please quote your lowest price on the item/s listed below and submits personally using this Request for Quotation Form not later than 9:0 A.M on November 20, 2024 at the Regional Statistical Services Office XIII (Caraga), Freeman Building, J.C. Aquino Avenue, Butuan City.

> BERNADETH I. BONACHITA RBAC Chairperson

Terms and Conditions:

- Terms and Conditions:

 1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.

 2. All entries must be typewritten/printed legibly in the Bid Form Failure to use this form will result to disqualification of your bid.

 3. Late submission of quotation shall not be accepted

 4. Bids exceeding the ABC shall be disqualified

 5. Terms of Payment shall be made through check payable to the supplier.

 6. Please submit/update your registration with the PSA (clease disregard if you have already submitted/updated your registration with us). If none yet, submit, together with your quotation the photocopy of your Municipal and business permit, BIR Certificate of Registration, Phil. Government Electronic Procurement System (PhilGEPS) Registration, and Omnibus Sworn Statement (for 50k and above), anotor current Income Tax Return (for 50k and above).

 7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.

 8. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.

 9. The PSA reserves the right to reject any or all bid proposals or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT	Specificat	with reconner ions (Please leck)
Lot 1: 2025 Planning Workshop for Civil Registration and Administrative		┼	-	inclusive)	YES	NO
Support Division (CRASD)	}]	P			
Date: November 27-29, 2024						
Venue: PSA RSSO XIII Training Room, Butuan City					į	
Day 1: November 27, 2024		l				
AM Snacks	pax	19				
(Cheese Hotdog in a Bun with Potato Fries and cucumber lemonade)		1				
Magis (Luficu)	pax	19		1		
(2 Main Dish (Chicken Inato and Beet Kare-Kare Bihon Guisado Fish	F-2.	"				
Tinola, Unlimited Rice, Mango float and and Four Seasons Juice, in Can. 240 ml		Ι,	1	' <u> </u>		
PM Snacks		4.0			ſ	
(Puto Maya with 1 Sliced Mango and Hot Tsokolate)	pax	19		l		
Day 2. November 28, 2024		i				
AM Snacks	pax	19	ĺ	J		1
(Tuna sandwich with chips and kalamansı juice)	pun	'"			ĺ	
Meals (Lunch)	pax	19	ľ			
Lunch (2 Main Dish (Grilled Tuna and Chicken adobo) Side Dish PM Snacks	,			1	ĺ	
	pax	19	}			
PM Snacks (Baked Macaroni and 4 seasons juice in can,220ml) Day3: November 29, 2024				1	}	
AM Snacks						
Club House Sandwich with Chips and Cucumber Lemonade	pax	19	İ	J	J	
meals (Lunch)						
2 Main Dish (Chicken Curry and Grilled Pork Liempo), 1 Side Dish	pax	19	ļ			}
FM Shacks	pax	19		}	ł	
1 sliced Chocolate Cake and Four Seasons Juice, in can, 240 ml.	Pux	19	ļ			1

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT	Specifica	with recomications (Please heck)
Note:	+	+	 -	inclusive)	YES	NO
1. Prohibition on the use of styrofoam and similar single-use plastics for packaging			i .			}
and catering services						
Reusable food wares such as plates, cuttery, containers, stirrers, mugs, or cups for hot drinks, and glasses for water or beverages shall be utilized	:			1		
Coffee shall be served in pots instead of providing powdered coffee in sachets.			l	l i		
Condiments shall also be served in re-usable bottles, bowls, or dispensers	i]		
Lot 2: 2024 Functional Literacy, Education and Mass Media Survey]					}
(FLEMMS) Data Processing Regional Level Training			•			
Date: November 26-27, 2024				ĺ		ĺ
Day 1: November 26, 2024						
AM Snacks	pax	15	1			
(Buko pie special, orange canned juice)						
Meals (Lunch)	pax	15				
(Beef kare-kare with bagoong, fried chicken, fish tinola, macaroni			ļ l	ľ		
salad, softdrinks, rice)						
PM Snacks	pax	15				
(Carrot cake with nuts, four-season canned juice)	1		ł			
Day 2: November 27, 2024 AM Snacks	1	İ				
	pax	15				
(Baked spaghetti with bread, pineapple canned juice) Meals (Lunch)	1					
	pax	15				
(Pork steak, chicken cordon bleu, vegetable salad, buko macapuno	ļ		'	ł		
salad, rice, softdrinks) PM Snacks		í l				
	pax	15	i	J	J	
(Banana cake with nuts, mango canned juice)		[
Note:			ł			İ
Prohibition on the use of styrofoam and similar single-use plastics for packaging and cotoring and increase.	l	1 1			1	
and catering services			ľ		J	ſ
2, Reusable food wares such as plates, cutlery, containers, stirrers, mugs, or cups		! !				
for hot drinks, and glasses for water or beverages shall be utilized 3. Coffee shall be served in note instead of any state.						ľ
Coffee shall be served in pots instead of providing powdered coffee in sachets. Condiments shall also be record in a served in providing powdered coffee in sachets.	ļ			1	i	
Condiments shall also be served in re-usable bottles, bowls, or dispensers						,
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Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT	Specifica	with rectinications (Please
PM Snacks			<u> </u>	inclusive)	YES	NO
	pax	18]			
(Buko pie with chips, mango canned juice)						
Day 3: November 76, 2024 AM Snacks						
	pax	18		[
(Egg pie with chips, mango canned juice)			İ	l í		f
Meals (Lunch)	pax	18				
(Rice, Pork steak, sotanghon guisado, ginataang gulay, fruit salad, orange canned juice)	,					
PM Snacks	pax	18		i I		
(Cassava pie special with chips, mango canned juice)	, pan	"				
Lot 4: 2024 Regional Statistics Committee Fourth Quarter (RSC Q4) and Regional Census-Community Based Monitoring System Coordination Board (RCCB) Meeting Date: November 26: 2024			P			i
AM Snacks	pax	40				
(Tuna Sandwich with Chips, and Four Seasons Canned Juice)		'-				
Meals (Lunch)	pax	40		į į		
(Chicken Cordon Bleu, Vietnamese Spring Roll, Native Chicken	•			Ì		!
Tinola, Garden Salad, Fresh Fruits, Plain Rice, Summer Cooler with Cucumber Juice)						
Note:						
Prohibition on the use of styrofoam and similar single-use plastics for packaging and catering services						
2, Reusable food wares such as plates, cutlery, containers, stirrers, mugs, or cups			İ	ļ	ļ	
for not anniks, and glasses for water or beverages shall be utilized		1 1				
3. Coffee shall be served in pots instead of providing powdered coffee in sachets		i I				
Condiments shall also be served in re-usable bottles, bowls, or dispensers						
OTAL AMOUNT IN FIGURES:						
OTAL AMOUNT IN WORDS:						

Other Requirements:

After having carefully read and accepted your Terms and Conditions, I/We que	ote you on the item at orices noted above
Printed Name of authorized representative/Signature	y with the many at princes floted above.
Position:	
Name of Company:	
Address:	EmailAddress:
Fax No Tel No.	
Date:	Cellphone No