



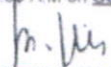
REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
 RSSO XIII (Caraga)

REQUEST FOR QUOTATION

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake the procurement of Preventive Maintenance for PSA RSSO Service Vehicle.

Name of Project	General Administrative Support Service
Solicitation	RSSO RFQ No. 2024-10-141
Reference	RSSO PR No. 2024-09-183
Location	PSA - RSSO XIII
Brief Description	Refer to Specification/Table below
Quantity	Refer to table below
Mode of Procurement	NP-Small Value Procurement
Approved Budget for the Contract (ABC)	Lot 1: Php 8,660.00; Lot 2: Php 8,000.00; Lot 3: Php 26,810.00; Lot 4: Php 5,450.00; Lot 5: Php 4,150.00 and Lot 6: Php 23,800.00
Date of Delivery	Lots 1-3 and Lot 6: within 20 days upon receipt of Purchase Order Lots 4-5: on or before December 30, 2024

Please quote your **lowest price** on the item/s listed below and submits personally using this Request for Quotation Form not later than 10:00 A.M on **October 11, 2024** the Regional Statistical Services Office XIII (Caraga), Freeman Building, J.C. Aquino Avenue, Butuan City.


BERNADETH I. BONACHITA
 RBAC Chairperson

Terms and Conditions:

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- Terms of Payment shall be made through check payable to the supplier.
- Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us), if none yet, submit, together with your quotation the photocopy of your Municipal and business permit, BIR Certificate of Registration, Phil. Government Electronic Procurement System (PhilGEPS) Registration, and Omnibus Sworn Statement (for 50k and above) and/or current Income Tax Return (for 500k and above).
- Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
Preventive Maintenance Service Vehicle of RSSO XIII						
Lot 1 SJF 991						
Labor						
Change Oil	lot	1	P _____	P _____		
Replace Fuel Filter	lot	1	P _____	P _____		
Cleaning Intake Manifold	lot	1	P _____	P _____		
Materials and Parts						
Gas	lot	1	P _____	P _____		
Carbon Cleaner	pc.	1	P _____	P _____		
Engine Oil Fully Synthetic	pc.	5	P _____	P _____		
Oil Filter	pc.	1	P _____	P _____		
Fuel Filter	pc.	1	P _____	P _____		
Date of Delivery: within 20 days upon receipt of Purchase Order						
Lot 2						
Automotive Battery, 12V, 9 plates	pc.	1	P _____	P _____		
Date of Delivery: within 20 days upon receipt of Purchase Order						
Lot 3: SJX 416						
Parts:						
Steering Pump	pcs	1	P _____	P _____		
Aircon Belt	pcs	2	P _____	P _____		
Aircon Pulley	pcs	1	P _____	P _____		
Alternator Belt	pcs	1	P _____	P _____		
Wiper Blade	pcs	2	P _____	P _____		
ATF (Petron) SAE 20	liters	1	P _____	P _____		

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
Filter Drier	pcs	1	P _____	P _____		
Flushing Oil	bottle	3	P _____	P _____		
Labor:						
Replace Steering Pump	labor	1	P _____	P _____		
Replace Belt	labor	1	P _____	P _____		
Replace Wiper Blade	labor	1	P _____	P _____		
Replace Filter Drier	labor	1	P _____	P _____		
Aircon Servicing	labor	1	P _____	P _____		
Replace Aircon Pulley	labor	1	P _____	P _____		
<i>Date of Delivery: within 20 days upon receipt of Purchase Order</i>						
Lot 4: (SJX 416)						
Parts						
Engine Oil	ltrs	5	P _____	P _____		
Oil Filter	pc	1	P _____	P _____		
Fuel Filter	pc	1	P _____	P _____		
Labor:						
Change oil	lot	1	P _____	P _____		
<i>Date Schedule for PMS: on or before December 30, 2024</i>						
Lot 5: SAB 6438						
Parts:						
Engine Oil Synthetic	ltrs	6	P _____	P _____		
Oil Filter	pc	1	P _____	P _____		
Fuel Filter	pc	1	P _____	P _____		
Labor:						
Change oil	lot	1	P _____	P _____		
<i>Date Schedule for PMS: on or before December 30, 2024</i>						
Lot 6: SHU 683						
Labor						
Remove and install clutch disc, pressure plate, release bearing, engine and transmission support	lot	1	P _____	P _____		
EGR and Throttle Body cleaning	lot	1	P _____	P _____		
Spare Parts						
Clutch Disc	pc.	1	P _____	P _____		
Pressure Plate	pc.	1	P _____	P _____		
Release Bearing	pc.	1	P _____	P _____		
Engine Support	pc.	1	P _____	P _____		
Transmission Support	pc.	1	P _____	P _____		
<i>Date of Delivery: within 20 days upon receipt of Purchase Order</i>						
TOTAL AMOUNT IN FIGURES:				P _____		
TOTAL AMOUNT IN WORDS:						

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature: _____

Position: _____

Name of Company: _____

Address: _____

Email Address: _____

Fax No. _____ Tel No. _____

Cellphone No. _____

Date: _____