

CONTRACT

KNOW ALL MEN BY THESE PRESENTS:

This **CONTRACT** entered into this 21st day of June 2024 in the City of Butuan, Philippines, by and between:

The **PHILIPPINE STATISTICS AUTHORITY (PSA)**, created under Republic Act 10625 with principal office at PSA Complex, East Avenue, Diliman, Quezon City, Philippines with **UNDERSECRETARY CLAIRE DENNIS S. MAPA, Ph.D.**, National Statistician and Civil Registrar General, duly represented in RSSO XIII (Caraga Region), Freeman Building, J.C. Aquino Avenue, Butuan City by **GUILLERMO M. LIPIO, JR.**, (Chief Statistical Specialist)/Officer-in-Charge, of legal age, single and a resident of Barangay Washington, Surigao City, Philippines, hereinafter referred to as "**PSA**";

- and -

TERRAZA VIKTORIA CATERING SERVICES, establishment duly organized and existing under and by virtue of the laws of the Republic of the Philippines with office address at Barobo, Surigao del Sur represented in this act by its Proprietor, **KIM S. CAYBOT**, now hereafter referred to as the "**SUPPLIER**".

25 JUL 2024
WITNESSETH:

WHEREAS, the PSA will conduct the 2024 Census of Population and Community-Based Monitoring System (POPCEN-CBMS) Household Data Collection and Geotagging Provincial, City/Municipal Level Training;

WHEREAS, the 2024 POPCEN-CBMS Municipal Level Training will be conducted on 08 to 13 July 2024 and will require a lease of venue with catering services the 42 participants;

WHEREAS, the PSA finds the lease of venue including catering services under Section 53.10 of the Implementing Rules and Regulation of Republic Act 9184 most advantageous to the government;

WHEREAS, the SUPPLIER for the lease of venue with catering services is the single bidder and passed the qualification requirements set using the rating form based on the RA 9184, otherwise known as the Government Procurement Reform Act;

WHEREAS, the Regional Bids and Awards Committee (RBAC) passed RBAC Resolution No. 174, recommending for the approval by the Regional Director to declare the bid/quotation of the SUPPLIER as the Single Calculated and Responsive Quotation (SCRQ) and to award the contract in the amount of **ONE HUNDRED NINE THOUSAND PESOS** only (Php109,000.00);

WHEREAS, the PSA issued the Notice of Award to the SUPPLIER dated 20 June 2024;

NOW, THEREFORE, and in consideration of the foregoing premises and of terms and conditions hereinafter provided, it is hereby agreed that:

I. OBLIGATIONS

A. SUPPLIER

1. The SUPPLIER shall provide venue with catering services as specified in the table below:

Date	Particulars	Unit	Quantity
LOT 10: BAROBO (Meals and Snacks)			
July 08, 2024	AM Snacks	pax	42
	Lunch	pax	42
	PM Snacks	pax	42
July 09, 2024	AM Snacks	pax	42
	Lunch	pax	42
	PM Snacks	pax	42
July 10, 2024	AM Snacks	pax	42
	Lunch	pax	42
	PM Snacks	pax	42
July 11, 2024	AM Snacks	pax	42
	Lunch	pax	42
	PM Snacks	pax	42
July 12, 2024	AM Snacks	pax	42
	Lunch	pax	42
	PM Snacks	pax	42
July 13, 2024	AM Snacks	pax	8
	Lunch	pax	8
	PM Snacks	pax	8

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2. The SUPPLIER shall provide and deliver the above-listed items in strict compliance to the inclusions and specifications stipulated in the next table:

Item	Inclusions	Technical Specifications
1	Function Room	<ul style="list-style-type: none"> should have a capacity to accommodate the number of participants with tables and chairs that can accommodate the number of participants air-conditioned and well-lighted unlimited purified drinking water with dispenser and coffee provision of functioning sound system, at least 2 microphones, 2 projectors, 2 projector screens, at least 3 extension wires, whiteboard 1 free activity tarpaulin available for use from 8:00 A.M. to 6:00 P.M.
3	Catering Services (Meals and Snacks: AM & PM Snacks, Lunch to be preselected by	<p>The food shall be delivered and served to the specific training location/venue during the scheduled dates following the delivery time:</p> <ul style="list-style-type: none"> AM Snacks – not later than 9:30 AM

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	PSA Representative)	<ul style="list-style-type: none"> • Lunch – not later than 11:30 AM • PM Snacks – not later than 2:30 PM
		AM& PM Snacks comprised of traditional Filipino delicacy or pasta dish (pansit/bihon/bam-i/spaghetti) or cake/pastry/sandwich and hot choco/tea/juice/soft drink (in glass/can/bottle)
		Lunch comprised of 2 main dishes, 1 side dish/veggie/noodles/soup/salad, rice, juice/tea/soft drink (in can/bottle), dessert/fresh fruits
4	Additional Requirements	Strong Wifi/Internet connection; whiteboard markers and whiteboard erasers; standby generator; with parking space

3. The SUPPLIER shall submit billing statement within three (3) days after all the items have been provided.

B. PSA – PSO SURIGAO DEL SUR

1. The PSA shall provide the list of menus for meals and snacks at least two (2) days before the delivery date; and
2. The PSA shall pay the contract price to the SUPPLIER in the amount of **ONE HUNDRED NINE THOUSAND PESOS** only (Php109,000.00).

II. DURATION OF CONTRACT

This contract shall be for the period July 08 to 13, 2024.

III. OTHER TERMS AND CONDITIONS

This Contract of Lease of Venue may be amended or supplemented through the execution of a contract variation. Such variation in contract shall be effective only on the date and for its period stated therein, and provided that both parties agree to the terms and conditions stated. Any contract variation is deemed an integral and amendatory part of this contract.


IN WITNESS WHEREOF, the parties have hereunto, signed and executed this CONTRACT on the ____ day of June 2024 at Butuan City, Philippines.

PHILIPPINE STATISTICS AUTHORITY

VIKTORIA TERRAZA CATERING SERVICES

FOR THE NATIONAL STATISTICIAN:

By:


GUILLERMO M. LIPIO, JR.
(Chief Statistical Specialist)
Officer-in-Charge, RSSO XIII (Caraga)

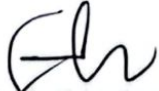

KIM S. CAYBOT
Proprietor
Viktoria Terraza Catering Services

SIGNED IN THE PRESENCE OF:


RUEL L. DRES
Chief Statistical Specialist
PSA Surigao del Sur


VICTORIA S. CAYBOT
Manager
Viktoria Terraza Catering Services

CERTIFIED AS TO AVAILABILITY OF FUNDS:


JUNAIDA M. BALBUENA
Accountant I

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF AGUSAN DEL NORTE)
BUTUAN CITY -----) S. S.

BEFORE ME, a Notary Public, for and in the City of Butuan and Province of Agusan del Norte, this ____ of _____ 2024, personally appeared the above-named persons with their Community Tax Certificates, known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same are their free act and deed and in behalf of the offices they represent.

<u>NAME</u>	<u>CTC NO/ID</u>	<u>ISSUED ON</u>	<u>ISSUED AT</u>
GUILLERMO M. LIPIO, JR. KIM S. CAYBOT	<u>108-13-001163</u>	<u>10/17/19</u>	<u>Patn-ay ADs</u>

This instrument referred to Contract of Lease of Venue consisting of four (4) pages including this page wherein this acknowledgement is written, signed by the parties and their instrumental witnesses at the foot page at the left margin of each and every page thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal this ____ day of _____ at the City of Butuan, Philippines.

JESUS MARIN JAMES L. BRINGAS
NOTARY PUBLIC
 License No. 019166
 PTA No. 2017030/01-03-24
 MCLE 104-0123-16/August 22, 2022
 Serial No. 05-11-2123 Until October 31, 2024

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