



Republic of the Philippines
Philippine Statistics Authority
 Caraga



Contract Reference No.

**CONTRACT OF LEASE OF VENUE
 FOR THE POPCEN-CBMS CITY/MUNICIPAL LEVEL TRAINING OF LGU Del Carmen, LGU
 San Benito and LGU Santa Monica**

KNOW ALL MEN BY THESE PRESENTS:

This **CONTRACT** entered on the **21 June 2024**, in the City of Butuan, Agusan del Norte, Philippines, by and between:

The **PHILIPPINE STATISTICS AUTHORITY (PSA)**, created under Republic Act 10625 with principal office at PSA Complex, East Avenue, Diliman, Quezon City, Philippines with **UNDERSECRETARY CLAIRE DENNIS S. MAPA, Ph.D.**, National Statistician and Civil Registrar General, duly represented in RSSO XIII (Caraga Region), Freeman Building, J.C. Aquino Avenue, Butuan City by **GUILLERMO M. LIPIO, JR.**, OIC-Regional Director, of legal age, single and a resident of Barangay Washington, Surigao City, Surigao del Norte, Philippines, hereinafter referred to as **"PSA"**.

-and-

LAOSINGUAN HOMESTAY, a corporation duly organized and existing under and by virtue of the laws of the Republic of the Philippines with office address in Purok 4, Barangay San Jose, Municipality of Del Carmen, Surigao del Norte, represented in this act by its Proprietor, hereafter referred to as the **"SUPPLIER"**;

WITNESSETH:

WHEREAS, the PSA will conduct the POPCEN-CBMS City/Municipal Level Training of LGU Del Carmen, LGU San Benito and LGU Santa Monica;

WHEREAS, the abovementioned activity will be conducted on July 8 to 13, 2024 in the Municipality of Del Carmen, Surigao del Norte which will require a venue and accommodation including meals and snacks for seven participants on the said dates;

WHEREAS, the PSA finds the lease of venue and accommodation including meals and snacks under Section 53.10 of the Implementing Rules and Regulation of Republic Act 9184, otherwise known as the Government Procurement Reform Act, most advantageous to the government;

WHEREAS, the SUPPLIER for the lease of venue and accommodation including meals and snacks is the single bidder and passed the qualification requirements set using the rating form based on the RA 9184;

WHEREAS, the Regional Bids and Awards Committee (RBAC) passed RBAC Resolution No. 2024-002 dated May 8, 2024, recommending for the approval by the Regional Director to declare the bid/quotation of the SUPPLIER as the Lowest Calculated Responsive Bid (SCRB) and to award the contract in the amount of One Hundred Sixty-Nine Thousand One Hundred Pesos and 00/100 (Php169,100.00) only;

WHEREAS, the PSA issued the Notice to Proceed to the SUPPLIER dated June 21, 2024;

NOW, THEREFORE, and in consideration of the foregoing premises and of terms and conditions hereinafter provided, it is hereby agreed that:

- I. **OBLIGATIONS**
- A. **SUPPLIER**



Republic of the Philippines
Philippine Statistics Authority
 Caraga

Contract Reference No.

- The SUPPLIER shall provide a training venue and accommodation including meals and snacks on July 8 to 13, 2024 as specified below:

Particulars (Brief Description and Unit)	Quantity	Unit
Lot 9: Del Carmen, San Benito, and Santa Monica on 8 to 13 July 2024		
2024 POPCEN-CBMS City/Municipal Level Training		
Venue: Del Carmen		
July 8, 2024		
AM snacks-preselected by PSA representative	40	pax
Lunch-3 dishes (Pork Sinigang, fried fish, pinakbet), 1 tapioca, 2 rice, 1 bottled drink	40	pax
PM snacks-preselected by PSA representative	40	pax
Dinner-3 dishes (Grilled Fish, vegetable dish, Fish Tinola), 1 fruit dessert, 2 rice, 1 bottled drink	5	pax
Accommodation of 2 pax per room, free breakfast	5	pax
July 9, 2024		
AM snacks-preselected by PSA representative	40	pax
Lunch-3 dishes (chicken curry, beef adobo, vegetable dish without meat) , 1 leche flan, 2 rice, 1 bottled drink	40	pax
PM snacks-preselected by PSA representative	40	pax
Dinner-3 dishes (Grilled pork, buttered chicken, eggplant salad), 1 fruit salad, 2 rice, 1 bottled drink	5	pax
Accommodation of 2 pax per room, free breakfast		pax
July 10, 2024		
AM snacks-preselected by PSA representative		pax
Lunch-3 dishes (beef kare-kare, nagka salad, sweet and sour fish), 1 macaroni salad, 2 rice, 1 bottled drink	40	pax
PM snacks-preselected by PSA representative	40	pax
Dinner-3 dishes (vegetable salad, pork barbecue, sweet and sour fish), 1 fruit salad, 2 rice, 1 bottled drink	5	pax
Accommodation of 2 pax per room, free breakfast	5	pax
July 11, 2024		
AM snacks-preselected by PSA representative	40	pax

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Republic of the Philippines
Philippine Statistics Authority
 Caraga

Contract Reference No.

Particulars (Brief Description and Unit)	Quantity	Unit
Lunch-3 dishes (Chopsuey, fish tinola, pork liempo), 1 buko pie, 2 rice, 1 bottled drink	40	pax
PM snacks-preselected by PSA representative	40	pax
Dinner-3 dishes (vegetable ginataan, grilled meat and fish), 1 macaroni salad, 2 rice, 1 bottled drink	5	pax
Accommodation of 2 pax per room, free breakfast	5	pax
July 12, 2024		
AM snacks-preselected by PSA representative	40	pax
Lunch-3 dishes (shrimp sinigang, pancit guisado, and vegetable salad), 1 tapioca dessert, 2 rice, 1 bottled drink	40	pax
PM snacks-preselected by PSA representative	40	pax
Dinner-3 dishes (pinakbet, beef mechado, and fried fish), 1 chocolate cake, 2 rice, 1 bottled drink	5	pax
Accommodation of 2 pax per room, free breakfast	5	pax
July 13, 2024		
AM snacks-preselected by PSA representative	12	pax
Lunch-3 dishes (chicken fillet, vegetable salad, pork sisig), 1 dessert, 2 rice, 1 bottled drink	12	pax
PM snacks-preselected by PSA representative	12	pax
Dinner-3 dishes (pork liempo, chicken adobo, vegetable salad), 1 leche flan, 2 rice, 1 bottled drink	5	pax
Accommodation of 2 pax per room, free breakfast	5	pax

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2. The SUPPLIER shall provide and deliver the above particulars in strict compliance to the inclusions and specifications stipulated below:

Inclusion	Technical Specifications
Training Venue	<ul style="list-style-type: none"> • provision of one training venue • should have a capacity to accommodate 16 number of participants considering 1-meter radius distance per person (physical/social distancing) • with tables and chairs that can accommodate the number of participants • can allow the use of computers, laptops, tablets and projectors/in-focus • air-conditioned and well-lighted



Contract Reference No.

	<ul style="list-style-type: none"> • unlimited purified drinking water with dispenser and coffee • provision of functioning sound system, at least 2 microphones, 1 projector, 1 projector screen, at least 2 extension wires, whiteboard • 1 free activity tarpaulin (at least 6x4 sq. feet) • available for use from 7:00 A.M. to 6:00 P.M. daily
Breakfast, Lunch, Dinner, AM/PM snacks	<p>The food shall be served in the two training venues on the following time:</p> <ul style="list-style-type: none"> • Not later than 6:30 AM for breakfast comprised of 2 main dishes, rice, coffee or hot chocolate drink • Not later than 9:30 AM for morning snacks: comprised of traditional Filipino delicacy or pasta dish (pansit, bihon, bam-i or spaghetti) or cake, pastry, or sandwich and hot choco, tea, juice or softdrink (in glass, can or bottle) • Not later than 11:30 AM for lunch and 6:30 PM for dinner: comprised of 3 main dishes, 1 side dish, veggie, noodles, soup, salad, rice, juice, tea, softdrink (in can or bottle), dessert or fresh fruits • Not later than 2:30 for afternoon snacks: comprised of traditional Filipino delicacy or pasta dish (pansit, bihon, bam-i, spaghetti) or cake, pastry, sandwich and hot choco, tea, juice or softdrink (in glass, can or bottle)
Accommodation	2 pax per room with free breakfast
Additional Requirements	<ul style="list-style-type: none"> • Strong Wifi/Internet connection; with parking space; whiteboard markers and whiteboard erasers; standby generator.

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3. The SUPPLIER shall submit the billing statement within three (3) days after all the items have been provided.

B. PSA Surigao del Norte

1. The PSA shall provide the list of menus for meals and snacks at least two days before the delivery date;
2. The PSA shall provide the list of names of participants for the training venue; and
3. The PSA shall pay the contract price to the SUPPLIER in the amount of One Hundred Sixty-Nine Thousand One Hundred Pesos and 00/100 (Php169,100.00) only.

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II. DURATION OF THE CONTRACT

This contract shall be for the period July 8 to 13, 2024.

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III. OTHER TERMS AND CONDITIONS

This contract may be amended or supplemented through the execution of contract of variation. Such variation in contract shall be effective only on the date and for the period stated therein, provided that both parties agree to the terms and conditions stated. Any contract variation is deemed integral and amendatory part of this contract.

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Republic of the Philippines
Philippine Statistics Authority
 Caraga


Contract Reference No.

IN WITNESS WHEREOF, the parties hereto, through their duly authorized officers have signed and executed this CONTRACT on the **21 June 2024** at Butuan City, Philippines.

PHILIPPINE STATISTICS AUTHORITY


SUPPLIER

BY:


GUILLERMO M. LIPIO, JR.
 OIC-Regional Director
 PSA RSSO XIII (Caraga)


SARAH JEAN C. LAOSINGUAN
 Proprietor
 Laosinguan Homestay

WITNESSES:



GLENNBOY C. LISTON
 Chief Statistical Specialist
 PSA Surigao del Norte


MA. DEMIA L. TRINQUITE
 Registration Officer II
 PSA Surigao del Norte

CERTIFIED AS TO AVAILABILITY OF FUNDS:


CHELSEY D. OLOFERNES, CPA
 Accountant I
 PSA Surigao del Norte

ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES)
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 13 AUG 2024


Before me appeared the following persons listed below who presented ~~their respective~~ Identification Card number indicated below, known to be the same persons who executed the foregoing instrument and who acknowledge to me that the same is their free will and voluntary act and deed. 013737275

NAME	ID NO. or SEDULA NO.	ISSUED ON	ISSUED AT
GUILLERMO M. LIPIO, JR.	PSA ID 064927	2018	PSA Quezon City
SARAH JEAN C. LAOSINGUAN			

This instrument, relating to the Contract of Lease of Venue consists of four (5) pages, including this page, of which are duly signed by the parties and their instrumental witnesses.

WITNESS MY HAND AND SEAL, on the date and place above written.

Doc. No. 1
 Page No. 2
 Book No. 000011
 Series of 2024.


GRACIO P. MOLETA
 NOTARY PUBLIC
 UNTIL DECEMBER 31, 2024
 TR NO. 6655001 JAN. 11, 2023
 ROLL NO. 27600
 ICLE COMPLIANCE NO. VIH-002001
 VALID UNTIL APRIL 14, 2024