

CONTRACT



KNOW ALL MEN BY THESE PRESENTS:

This **CONTRACT** entered this **5th day of August 2024** in the City of Butuan, Philippines, by and between:

The **PHILIPPINE STATISTICS AUTHORITY (PSA)**, created under Republic Act 10625 with principal office at PSA Complex, East Avenue, Diliman, Quezon City, Philippines with **UNDERSECRETARY CLAIRE DENNIS S. MAPA, Ph.D.**, National Statistician and Civil Registrar General, duly represented in RSSO XIII (Caraga Region), Freeman Building, J.C. Aquino Avenue, Butuan City by **GUILLERMO M. LIPIO, JR.**, Chief Statistical Specialist/ Officer-In-Charge of RSSO Caraga, of legal age, single and a resident of Barangay Bagong Silang II, Washington, Surigao City, Surigao del Norte, Philippines, hereinafter referred to as "**LESSEE**";

- and -

BUTUAN GRAND PALACE HOTEL, a corporation duly organized and existing under and by virtue of the laws of the Republic of the Philippines with office address at San Jose St., Butuan City, represented in this act by its Operation Manager, **J.R. ARAIZ CASGAPA** now hereafter referred to as the "**LESSOR**".

JR

WITNESSETH:

WHEREAS, the **LESSEE** will conduct the PSA-LGU Data Sharing (PLDS) Data Processing Training from 07 to 09 August 2024;

WHEREAS, the conduct of the PSA-LGU Data Sharing (PLDS) Data Processing Training will be from 07 to 09 August 2024 within Butuan City and will require a venue including lunch, snacks (am & pm) for 32 participants from 07 to 09 August 2024, and 16 participants for dinner and accommodation with complimentary breakfast on 06 August 2024 (Arrival), accommodation with complimentary breakfast for 28 participants from 07 to 08 August 2024, and on 09 August 2024 with accommodation and complimentary breakfast for 2 participants.

WHEREAS, the PSA finds the lease of venue including meals and accommodation under Section 53.10 of the Implementing Rules and Regulation of Republic Act 9184 most advantageous to the government;

WHEREAS, the **LESSOR** for the lease of venue including meals and accommodation is the lowest bidder and passed the qualification requirements set

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using the rating form based on the RA 9184, otherwise known as the Government Procurement Reform Act;

WHEREAS, the Regional Bids and Awards Committee (RBAC) passed RBAC Resolution No. 2024-387 dated 05 August 2024 recommending for the approval by the Head of the Procuring Entity to declare the bid/quotation of the **LESSOR** as the Single Calculated and Responsive Quotation (SCRQ) and to award the contract in the amount of two hundred four thousand and five hundred twenty pesos only (PhP204,520.00);

WHEREAS, the **LESSEE** issued the Notice of Award to the **LESSOR** dated 05 August 2024;

NOW, THEREFORE, and in consideration of the foregoing premises and of terms and conditions hereinafter provided, it is hereby agreed that:

I. OBLIGATIONS

A. LESSOR

1. The **LESSOR** shall provide and deliver the listed items in strict compliance with the inclusions and specifications stipulated in the table in **Annex "A"**:
2. The **LESSOR** shall provide a venue, accommodation, and catering services as specified in the table in **Annex "B"**:
3. The **LESSOR** shall submit a billing statement within three (3) days after providing all the items.

B. PSA – RSSO XIII

1. The **LESSEE** shall pay the contract price to the **LESSOR** in the total amount of two hundred four thousand and five hundred twenty pesos only (PhP204,520.00);

II. DURATION OF CONTRACT

This contract shall be for the period 06 to 09 August 2024.

III. OTHER TERMS AND CONDITIONS


This Contract of Lease of Venue may be amended or supplemented through the execution of a contract variation. Such variation in the contract shall be effective only on the date and for its period stated therein and provided that both parties agree to the terms and conditions stated. Any contract variation is deemed an integral and amendatory part of this contract.

IN WITNESS WHEREOF, the parties have hereunto, signed and executed this CONTRACT on the **5th day of August 2024** at Butuan City, Philippines.

**PHILIPPINE STATISTICS AUTHORITY
FOR THE NATIONAL STATISTICIAN:**


BUTUAN GRAND PALACE HOTEL


By:


GUILLERMO M. LIPIO, JR.
(Chief Statistical Specialist)
Officer-In-Charge
PSA RSSO XIII (Caraga)



J.R. ARAIZ CASGAPA
Operation Manager
Butuan Grand Palace Hotel

SIGNED IN THE PRESENCE OF:


VIRGLIO G. AVELINA, JR.
(Supervising Statistical Specialist)
Officer-In-Charge - SOCD


EVELYN S. SANCHEZ
Accounting Staff
Butuan Grand Palace Hotel

CERTIFIED AS TO AVAILABILITY OF FUNDS:


JUNAIDA M. BALBUENA
Accountant III
PSA RSSO XIII (Caraga) - CRASD

Annex "A"

Conduct of PSA-LGU Data Sharing (PLDS) Data Processing Training		
Item	Inclusions	Technical Specifications
1	Venue	<ul style="list-style-type: none"> • Must be within Butuan City
2	Function Room	<p>'Provision of one function room with the following specifications:</p> <ul style="list-style-type: none"> • with tables and chairs that can accommodate the number of participants • can allow the use of computers/laptops/tablets and projectors/Infocus • air-conditioned and well-lighted • unlimited purified drinking water with dispenser and coffee • provision of functioning sound system, at least 1 microphone, 1 projector, 1 projector screen, at least 3 extension wires, whiteboard • available for use from 6:00 A.M. to 8:00 P.M. daily
3	Room Accommodation	Double room occupancy, separate bed (with 1 meter distance between beds) per person; air-conditioned and well-lighted, free drinking water and with toilet inside (with toiletries, soap, shampoo and dental kit).
4	Catering Services (Meals and Snacks: Breakfast, Lunch, Dinner, AM & PM Snacks)	<p>August 06, 2024 (Arrival) – Dinner (16 pax) Garlic chicken, sweet & sour pork, fish tinola, brownies, rice, softdrinks)</p> <p>August 06, 2024 (Arrival) – Accommodation with complimentary breakfast (16 pax)</p> <p>August 07, 2024 – AM Snacks (32 pax) Cheese burger with chips, four-seasons canned juice</p> <p>August 07, 2024 – Lunch (32 pax) Pork afritada, beef steak, sotanghon guisado, macaroni salad, softdrinks, rice</p> <p>August 07, 2024 – PM Snacks (32 pax) Special kakanin: 2pc-puto, 2pc-kutsinta, 2pc-palitaw, mango canned juice</p> <p>August 07, 2024 – Dinner (32 pax) Sweet & sour pork, grilled tuna belly, law-oy, mango float, rice, softdrinks</p> <p>August 07, 2024 – Accommodation with complimentary breakfast (28 pax)</p> <p>August 08, 2024 – AM Snacks (32 pax) 2pc chicken empanada, pineapple canned juice</p>

		<p>August 08, 2024 – Lunch (32 pax) Beef kare-kare, fried chicken, fish tinola, macaroni salad, rice, softdrinks</p> <p>August 08, 2024 – PM Snacks (32 pax) Pork siopao with nuts, four season canned juice</p> <p>August 08, 2024 – Dinner (32 pax) Fried pork ribs with lemon sauce, buttered chicken, chicken noodle soup, ube maja blanca, rice, softdrinks</p> <p>August 08, 2024 – Accommodation with complimentary breakfast (28 pax)</p> <p>August 09, 2024 – AM Snacks (32 pax) Baked spaghetti with bread, pineapple canned juice</p> <p>August 09, 2024 – Lunch (32 pax) Beef steak, chicken cordon bleu, vegetable salad, buko macapuno salad, rice, softdrinks</p> <p>August 09, 2024 – PM Snacks (32 pax) Banana cake with nuts, mango canned juice</p> <p>August 09, 2024 - Dinner (32 pax) Chicken curry, lechon kawali, pancit guisado, fresh fruits, rice, softdrinks</p> <p>August 09, 2024 – Accommodation with complimentary breakfast (2 pax)</p>
5	Additional Requirements	<p>"•Strong and stable Wifi/Internet connection - data and bandwidth requirement per person/day (8 hours) 3MB/minute; with parking space; whiteboard markers and whiteboard erasers; standby generator"</p>

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Annex "B"

Conduct of PSA-LGU Data Sharing (PLDS) Data Processing Training			
Date	Particulars	Unit	Quantity
06 August 2024	Dinner	pax	16
	Accommodation (with complimentary breakfast)	pax	16
07 August 2024	Training Venue	function room	1
	AM Snacks	pax	32
	Lunch	pax	32
	PM Snacks	pax	32
	Dinner	pax	32
	Accommodation (with complimentary breakfast)	pax	28
08 August 2024	Training Venue	function room	1
	AM Snacks	pax	32
	Lunch	pax	32
	PM Snacks	pax	32
	Dinner	pax	32
	Accommodation (with complimentary breakfast)	pax	28
09 August 2024	Training Venue	function room	1
	AM Snacks	pax	32
	Lunch	pax	32
	PM Snacks	pax	32
	Dinner	pax	32
	Accommodation (with complimentary breakfast)	pax	2

JS

Conced

[Signature]

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ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF AGUSAN DEL NORTE)
BUTUAN CITY -----) S.S.

BEFORE ME, a Notary Public, for and in the City of Butuan and Province of Agusan del Norte, this 05 AUG 2024 day of 2024, personally appeared the above-named persons with their Community Tax Certificates, known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same are their free act and deed and in behalf of the offices they represent.

<u>NAME</u>	<u>CTC NO/ID</u>	<u>ISSUED ON</u>	<u>ISSUED AT</u>
GUILLERMO M. LIPIO, JR. J.R. ARAIZ CASGAPA	PSA ID 064927	2018	PSA Quezon City

This instrument referred to Contract of Lease of Venue consisting of seven (7) pages including this page wherein this acknowledgment is written and signed by the parties and their instrumental witnesses at the foot page at the left margin of each and every page thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal this _____ day of 05 AUG 2024 at the City of Butuan, Philippines.



Doc. No.: 709/47/21
Page No.: _____
Book No.: _____
Series of 2024

ATTY. FRANCISCO ALTORINO
NOTARY PUBLIC
ROLL NO. 84448, MAY 12, 2023
IBP NO. 339556, MAY 05, 2023, PASIG CITY
PTR NO. 2517103, JAN 3, 2024, BUTUAN CITY
SERIAL NO. 50-08-2023
MCLE NO. (EXEMPTED 2023 BAR PASSER)
TIN NO. 625-857-467
UNTIL DECEMBER 31, 2024

