

# CONTRACT



## KNOW ALL MEN BY THESE PRESENTS:

This **CONTRACT** entered into this 17th day of July 2024 in the City of Butuan, Philippines, by and between:

The **PHILIPPINE STATISTICS AUTHORITY (PSA)**, created under Republic Act 10625 with principal office at PSA Complex, East Avenue, Diliman, Quezon City, Philippines with **UNDERSECRETARY CLAIRE DENNIS S. MAPA, Ph.D.**, National Statistician and Civil Registrar General, duly represented in RSSO XIII (Caraga Region), Freeman Building, J.C. Aquino Avenue, Butuan City by **GUILLERMO M. LIPIO JR.**, Chief Statistical Specialist/ Officer-In-Charge of PSA RSSO XIII-Caraga, of legal age, single and a resident of Barangay 5, San Francisco, Agusan del Sur, Philippines, hereinafter referred to as "**LESSEE**";

- and -

**MAHIGALA-ON BEACH RESORT**, a Corporation duly organized and existing under and by virtue of the laws of the Republic of the Philippines with office address at National Highway Brgy., Rojas, Carmen, Agusan del Norte represented in this act by its Officer-in-Charge, **CHRISTOPHER IAN PANTONIAL** now hereafter referred to as the "**LESSOR**".

## WITNESSETH:

**WHEREAS**, the **LESSEE** will conduct the Lease of Venue with Catering Services and Accommodation for the conduct of 2024 Midyear Performance Review Lot 1: CRASD on July 18-21, 2024 and Lot 2: SOCD on July 24-27, 2024;

**WHEREAS**, the conduct of the 2024 Midyear Performance Review within Agusan del Norte will require a function room, AM/PM Snacks, Breakfast, Lunch, Dinner and Accommodation for Lot 1: Civil Registration and Administrative Support (CRASD) on July 18-21, 2024, and for Lot 2: Statistical Operation and Coordination Division (SOCD) on July 24-27, 2024. (See Annex B for details)

**WHEREAS**, the PSA finds the lease of venue including meals and accommodation under Section 53.10 of the Implementing Rules and Regulation of Republic Act 9184 most advantageous to the government;

**WHEREAS**, the **LESSOR** for the lease of venue including meals and accommodation is the lowest bidder and passed the qualification requirements set using the rating form based on the RA 9184, otherwise known as the Government Procurement Reform Act;

**WHEREAS**, the Regional Bids and Awards Committee (RBAC) passed RBAC Resolution No. \_\_\_\_\_ dated 16 July 2024 recommending for the approval by the Head of the Procuring Entity to declare the bid/quotation of the **LESSOR** as the Lowest Calculated and Responsive Quotation (LCRQ) and to award the contract in the amount of One Hundred Thirty-Seven Thousand One Hundred Sixty-five pesos only (Php 137,165.00) for Lot 1: and One Hundred Twenty-Five Thousand Eight Hundred Fifty-Five pesos only (Php 125,855.00) for Lot 2.

**WHEREAS**, the **LESSEE** issued the Notice of Award to the **LESSOR** dated 16 July 2024 ;

**NOW, THEREFORE**, and in consideration of the foregoing premises and of terms and conditions hereinafter provided, it is hereby agreed that:

## **I. OBLIGATIONS**

### **A. LESSOR**

1. The **LESSOR** shall provide and deliver the listed items in strict compliance with the inclusions and specifications stipulated in the table in **Annex "A"**:
2. The **LESSOR** shall provide a venue, accommodation, and catering services as specified in the table in **Annex "B"**:
3. The **LESSOR** shall submit a billing statement within three (3) days after providing all the items.

### **B. PSA – RSSO XIII**

1. The **LESSEE** shall pay the contract price to the **LESSOR** in the amount of Lot 1: One Hundred Thirty-Seven Thousand One Hundred Sixty-five pesos only (Php 137,165.00) and One Hundred Twenty-Five Thousand Eight Hundred Fifty-Five pesos only (Php 125,855.00) for Lot 2.

## **II. DURATION OF CONTRACT**

This contract shall be for the period 18-21 July 2024 for Lot 1 and 24-27 July 2024 for Lot 2.

## **III. OTHER TERMS AND CONDITIONS**


This Contract of Lease of Venue may be amended or supplemented through the execution of a contract variation. Such variation in the contract shall be effective only on the date and for its period stated therein, and provided that both parties agree to the terms and conditions stated. Any contract variation is deemed an integral and amendatory part of this contract.


**IN WITNESS WHEREOF**, the parties have hereunto, signed and executed this **CONTRACT** on the 17th day of July 2024 at Butuan City, Philippines.

**PHILIPPINE STATISTICS AUTHORITY  
FOR THE NATIONAL STATISTICIAN:**

**MAHIGALA-ON BEACH RESORT**


**By:**

  
**GUILLERMO M. LIPIO JR.**  
Chief Statistical Specialist  
Officer-In-Charge  
PSA RSSO XIII (Caraga)

  
**CHRISTOPHER IAN PANTONIAL**  
General Manager  
Mahigala-On Beach Resort



**SIGNED IN THE PRESENCE OF:**




**VIRGILIO G. AVELINA JR.**  
Supervising Statistical Specialist  
OIC/SOCD  
PSA RSSO XIII (Caraga)SOCD



**DARYL DONEL S. FUNCION**  
Supervisor  
Mahigala-On Beach Resort

**CERTIFIED AS TO AVAILABILITY OF FUNDS:**



**CHARMAINE A. CALABROSO**  
Administrative Officer I / Acting Bookkeeper  
PSA RSSO XIII (Caraga) - CRASD



Annex "A"

Lease of Venue with Catering Services and Accommodation for the conduct of 2024 Midyear Performance Review Lot 1: CRASD on July 18-21, 2024 Lot 2: SOCD on July 24-27, 2024		
Item	Inclusions	Technical Specifications
1	Venue	Must be within Agusan del Norte
2	Function Room	Provision of function room/venue for 3 days (Lot 1: July 18-21, 2024; Lot 2: July 24-27, 2024) Should have a capacity to accommodate the number of participants considering 1-meter radius distance per person (physical/social distancing) With tables and chairs that can accommodate the number of participants Can allow the use of computers/laptops/tablets and projectors/in-focus Air-conditioned and well-lighted Unlimited purified drinking water with dispenser Free flowing coffee Provision of functioning sound system, at least 3 microphones, 1 projector, 1 projector screen, at least 3 extension wires, and whiteboard with whiteboard markers 1 free activity tarpaulin (design to be provided by PSA) Available for use from 6:00 A.M. to 8:00 P.M. daily
3	Room Accommodation	•can accommodate the list of participants; air-conditioned and well-lighted, free drinking water and with toilet inside (with toiletries, soap, shampoo, and dental kit).
4	Catering Services (Meals and Snacks: Breakfast, Lunch, Dinner, AM & PM Snacks)	Lot 1: CRASD on July 18-21, 2024  <b>Arrival (July 18, 2024) - Thursday</b>  Lunch (Rice, Pork Steak, Chicken Teriyaki, Fish tinola, Four Seasons, fruit cocktail, Fresh Fruit Juice) PM Snacks (Budbud choco moron and Hot Choco) Dinner (Pork Humba, Sweet and Sour fish fillet, Pancit Canton, Soup, Sago with Mango, Plain Rice, and Fresh Fruit Juice) Accommodation  <b>Day 1 (July 19, 2024) - Friday</b> Breakfast AM Snacks (Egg Sandwich and pineapple canned juice)  Lunch (Rice, Pork Afritada, Lumpia Shanghai, Fish tinola, Vegetable casserole, Buko pandan, canned juice) PM Snacks (special kakanin: 2pc-puto flan, 2pc-sapin-sapin, 2pc-palitaw, orange canned juice) Dinner (Beef Steak, Crispy Dinakdakan, Sotanghon, Fish Soup, Fruit Cocktail, Plain Rice, and Drinks) Accommodation  <b>Day 2 (July 20, 2024) - Saturday</b> Breakfast AM Snacks (Chamorado) Lunch (Pork Afritada, Garlic Chicken, Four Season, Potato salad, rice, softdrinks) PM Snacks ( Assorted siomai and orange juice) Dinner (Buttered Chicken, Mixed Seafoods Gambas, Bam-i, Waldorf Salad, Plain rice, and Drinks) Accommodation  <b>Departure (July 21, 2024) - Sunday</b>

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		<p>Breakfast AM Snacks (BudBud and Hot Choco) Lunch (Rice, Buttered Chicken, Fish fillet in lemon sauce, Four Seasons, fruit cocktail canned juice)</p> <p><b>Lot 2: SOCD on July 24-27, 2024</b></p> <p><b>Arrival (July 24, 2024) - Wednesday</b> Lunch (Rice, Pork Steak, Chicken Teriyaki, Fish tinola, Four Seasons, fruit cocktail, Fresh Fruit Juice) PM Snacks (Budbud choco moron and Hot Choco) Dinner (Pork Humba, Sweet and Sour fish fillet, Pancit Canton, Soup, Sago with Mango, Plain Rice, and Fresh Fruit Juice) Accommodation</p> <p><b>Day 1 (July 25, 2024) - Thursday</b> Breakfast AM Snacks (2pc chicken empanada, pineapple canned juice) Lunch (Rice, Beef Steak, chicken tinola, Four Seasons, fruit salad, canned juice) PM Snacks (special kakanin: 2pc-puto, 2pc-kutsinta, 2pc-palitaw, mango canned juice) Dinner (Porkbelly Kare-kare, Sweet and Sour Tuna, Pancit Guisado, Spinach Seafood Soup, Brownies, Plain Rice, and Fresh Fruit Juice) Accommodation</p> <p><b>Day 2 (July 26, 2024) - Friday</b> Breakfast AM Snacks (Champorado) Lunch (Pork Afritada, Garlic Chicken, Four Season, Potato salad, rice, softdrinks) PM Snacks ( Assorted siomai and orange juice) Dinner (Buttered Chicken, Mixed Seafoods Gambas, Bam-i, Waldorf Salad, Plain rice, and Drinks) Accommodation</p> <p><b>Departure (July 27, 2024) - Saturday</b> Breakfast AM Snacks (BudBud and Hot Choco) Lunch (Rice, Buttered Chicken, Fish fillet in lemon sauce, Four Seasons, fruit cocktail canned juice)</p> <p><b>Additional Inclusion: Provision of free flowing coffee</b></p>
4	Additional Requirements	<ul style="list-style-type: none"> <li>• Strong Wifi / Internet connection; with parking space; whiteboard markers and whiteboard erasers; standby generator; conforms with the DOT, LGU, and other government regulatory guidelines under "new normal"</li> </ul> <p>1. Prohibition on the use of styrofoam and similar single-use plastics which includes , but are not limited, to plastic cups, straws, stirrers, utensils, food wrappers, grocery bags, instant food packaging , lids, polyethylene terephthalate (PET) bottles, is prohibited for packaging and catering services.</p>

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		<p>2. Reusable foodware such as plates, cutlery, containers, stirres, mugs or cups for hot drinks, and glass for water or beverage shall be utilized.</p> <p>3. Coffee shall be served in pots instead of providing powdered coffee in sachets. Condiments shall also be served in reusable bottles, bowls, or dispensers.</p>
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**Annex "B"**

<b>Lease of Venue with Catering Services and Accommodation for the conduct of 2024 Midyear Performance Review</b>			
<b>Date</b>	<b>Particulars</b>	<b>Unit</b>	<b>Quantity</b>
<b>Lot 1: CRASD on July 18-21, 2024</b>			
<b>18 July 2024</b>	Lunch	pax	15
	PM Snacks	pax	15
	Dinner	pax	15
	Accommodation	pax	15
<b>19 July 2024</b>	Breakfast	pax	15
	AM Snacks	pax	15
	Lunch	pax	15
	PM Snacks	pax	15
	Dinner	pax	15
	Accommodation	pax	15
<b>20 July 2024</b>	Breakfast	pax	15
	AM Snacks	pax	22
	Lunch	pax	22
	PM Snacks	pax	22
	Dinner	pax	22
	Accommodation	pax	22
<b>21 July 2024</b>	Breakfast	pax	22
	AM Snacks	pax	22
	Lunch	pax	22
<b>Lot 2: SOCD on July 24-27, 2024</b>			
<b>24 July 2024</b>	Lunch	pax	14
	PM Snacks	pax	13
	Dinner	pax	13
	Accommodation	pax	13
<b>25 July 2024</b>	Breakfast	pax	13
	AM Snacks	pax	13
	Lunch	pax	13
	PM Snacks	pax	13
	Dinner	pax	13
	Accommodation	pax	13
<b>26 July 2024</b>	Breakfast	pax	13
	AM Snacks	pax	13
	Lunch	pax	13
	PM Snacks	pax	13
	Dinner	pax	24
	Accommodation	pax	24
<b>27 July 2024</b>	Breakfast	pax	24
	AM Snacks	pax	24
	Lunch	pax	24

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**ACKNOWLEDGMENT**

REPUBLIC OF THE PHILIPPINES)  
PROVINCE OF AGUSAN DEL NORTE)  
BUTUAN CITY -----) S. S.

BEFORE ME, a Notary Public, for and in the City of Butuan and Province of Agusan del Norte, this \_\_\_th day of \_\_\_\_\_ 2024, personally appeared the above-named persons with their Community Tax Certificates, known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same are their free act and deed and in behalf of the offices they represent.

<u>NAME</u>	<u>CTC NO/ID</u>	<u>ISSUED ON</u>	<u>ISSUED AT</u>
GUILLERMO M. LIPIO JR.	PSA ID NO.064927	2018	PSA Quezon City

This instrument referred to Contract of Lease of Venue consisting of five (5) pages including this page wherein this acknowledgment is written, signed by the parties and their instrumental witnesses at the foot page at the left margin of each and every page thereof.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed my notarial seal this \_\_\_ day of \_\_\_\_\_ at the City of Butuan, Philippines.

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Series of 2024

**ATTY. ROBERT RICK P. POCULAN IV**  
Notary Public  
Contract of Lease No. E-121-2123  
For Butuan City, Agusan del Norte  
Until December 31, 2025  
ROLL NO. 81942  
Poculan, Poculan, and Pagapong Law Office  
103, C&C Bldg., JC Aquino Ave., Butuan City  
IBP No. 402089, 01-05-24, Butuan City  
PTR No. 2507966, 01-03-24, Butuan City  
MCLE COMPLIANCE NUMBER VIII-0000486  
Valid Until April 14, 2025, Pasig City