

# CONTRACT

## KNOW ALL MEN BY THESE PRESENTS:

This **CONTRACT** entered into this 21<sup>st</sup> day of May 2024 in the City of Butuan, Philippines, by and between:

The **PHILIPPINE STATISTICS AUTHORITY (PSA)**, created under Republic Act 10625 with principal office at PSA Complex, East Avenue, Diliman, Quezon City, Philippines with **UNDERSECRETARY CLAIRE DENNIS S. MAPA, Ph.D.**, National Statistician and Civil Registrar General, duly represented in RSSO XIII (Caraga Region), Freeman Building, J.C. Aquino Avenue, Butuan City by **ROSALINDA C. APURA, D.M.**, Regional Director, of legal age, married and a resident of Barangay 5, San Francisco, Agusan del Sur, Philippines, hereinafter referred to as "**LESSEE**";

- and -

**BALANGHAI HOTEL AND CONVENTION CENTER CORPORATION**, a Corporation duly organized and existing under and by virtue of the laws of the Republic of the Philippines with office address at Bacolod St., Butuan City, represented in this act by its Officer-in-Charge, **IRIS A. LIBARNES** now hereafter referred to as the "**LESSOR**".

## WITNESSETH:

**WHEREAS**, the **LESSEE** will conduct the 2024 First Quarter Performance Review;

**WHEREAS**, the conduct of the 2024 First Quarter Performance Review will be on 31 May 2024 within Butuan City and will require a venue, AM and PM snacks, lunch, and dinner for 70 participants on the above-mentioned date.

**WHEREAS**, the PSA finds the lease of venue including catering services under Section 53.10 of the Implementing Rules and Regulation of Republic Act 9184 most advantageous to the government;

**WHEREAS**, the **LESSOR** for the lease of venue including catering services is the lowest bidder and passed the qualification requirements set using the rating form based on the RA 9184, otherwise known as the Government Procurement Reform Act;

**WHEREAS**, the Regional Bids and Awards Committee (RBAC) passed RBAC Resolution No. 2024-169 dated 16 May 2024 recommending for the approval by the Head of the Procuring Entity to declare the bid/quotation of the **LESSOR** as the

Single Calculated and Responsive Quotation (SCRQ) and to award the contract in the amount of eighty-one thousand two hundred pesos only (Php 81,200.00).

**WHEREAS**, the **LESSEE** issued the Notice of Award to the **LESSOR** dated 20 May 2024;

**NOW, THEREFORE**, and in consideration of the foregoing premises and of terms and conditions hereinafter provided, it is hereby agreed that:

## I. OBLIGATIONS

### A. LESSOR

1. The **LESSOR** shall provide and deliver the listed items in strict compliance with the inclusions and specifications stipulated in the table in **Annex "A"**:
2. The **LESSOR** shall provide a venue, accommodation, and catering services as specified in the table in **Annex "B"**:
3. The **LESSOR** shall submit a billing statement within three (3) days after providing all the items.

### B. PSA – RSSO XIII

1. The **LESSEE** shall pay the contract price to the **LESSOR** in the amount of eighty-one thousand two hundred pesos only (Php 81,200.00);

## II. DURATION OF CONTRACT

This contract shall be for 31 May 2024.

## III. OTHER TERMS AND CONDITIONS

This Contract of Lease of Venue may be amended or supplemented through the execution of a contract variation. Such variation in contract shall be effective only on the date and for its period stated therein, and provided that both parties agree to the terms and conditions stated. Any contract variation is deemed an integral and amendatory part of this contract.

**IN WITNESS WHEREOF**, the parties have hereunto, signed and executed this CONTRACT on the 21<sup>st</sup> day of May 2024 at Butuan City, Philippines.

**PHILIPPINE STATISTICS AUTHORITY  
FOR THE NATIONAL STATISTICIAN:**


**BALANGHAI HOTEL AND  
CONVENTION CENTER  
CORPORATION**

**By:**

  
**ROSALINDA C. APURA, D.M.**  
Regional Director / OIC-SOCD  
PSA RSSO XIII (Caraga)

  
**IRIS A. LIBARNES**  
Officer-in-Charge  
Balanghai Hotel and Convention  
Center Corporation

**SIGNED IN THE PRESENCE OF:**

  
**VIRGILIO G. AVELINA, JR.**  
Supervising Statistical Specialist  
Officer-in-Charge SOCD  
PSA RSSO XIII (Caraga) - SOCD

  
**LUANNE L. ARCADIO**  
Sales and Marketing Manager  
Balanghai Hotel and Convention  
Center Corporation

**CERTIFIED AS TO AVAILABILITY OF FUNDS:**

  
**CHARMAINE A. CALABROSO**  
AO I / Acting Bookkeeper  
PSA RSSO XIII (Caraga) - CRASD

**Annex "A"**

2024 First Quarter Performance Review on 31 May 2024		
Item	Inclusions	Technical Specifications
1	Venue	<ul style="list-style-type: none"> <li>Must be within Butuan City.</li> </ul>
2	Function Room	<ul style="list-style-type: none"> <li>Provision of a function room on <b>31 May 2024</b></li> <li>Should have the capacity to accommodate the number of participants considering 1 meter radius distance per person (physical/social distancing)</li> <li>with tables and chairs that can accommodate the number of participants</li> <li>can allow the use of computers/laptops/tablets and projectors/Infocus</li> <li>air-conditioned and well-lighted</li> <li>unlimited purified drinking water with dispenser and coffee</li> <li>provision of functioning sound system, at least 1 microphone, 1 projector, 1 projector screen, at least 3 extension wires, whiteboard</li> <li>available for use from 6:00 A.M. to 8:00 P.M. daily</li> </ul>
3	Room Accommodation	Single up to double room occupancy, separate bed (with 1 meter distance between beds) per person; air-conditioned and well-lighted, free drinking water and with toilet inside (with toiletries, soap, shampoo and dental kit) with complimentary breakfast.
4	Catering Services (Meals and Snacks: AM Snacks & Lunch)	<p><b>AM Snacks (70 pax)</b></p> <ul style="list-style-type: none"> <li><i>Choco moist cake, bottled juice</i></li> </ul> <p><b>Lunch (70pax)</b></p> <ul style="list-style-type: none"> <li><i>Beef Kare-kare, Grilled tuna belly, Vietnamese Spring Roll, Fish Tinola, Mango Float, Plain Rice, and Iced Tea</i></li> </ul> <p><b>PM Snacks (70 pax)</b></p> <ul style="list-style-type: none"> <li><i>Carrot cake, bottled juice</i></li> </ul> <p><b>Dinner (70pax)</b></p> <ul style="list-style-type: none"> <li><i>Buttered Chicken, Beef Steak, Tinolang Isda, Sotanghod Guisado, Garden Salad, Mango Float, Plain Rice and 4 Seasons Juice</i></li> </ul>

**Annex "B"**

2024 First Quarter Performance Review on 31 May 2024			
Date	Particulars	Unit	Qty
31 May 2024	Venue	function room	1
	AM Snacks	pax	70
	Lunch	pax	70
	PM Snacks	pax	70
	Dinner	pax	70

**ACKNOWLEDGMENT**

REPUBLIC OF THE PHILIPPINES)  
PROVINCE OF AGUSAN DEL NORTE)  
BUTUAN CITY -----) S. S.

BEFORE ME, a Notary Public, for and in the City of Butuan and Province of Agusan del Norte, this \_\_\_\_ day of \_\_\_\_\_ 2024, personally appeared the above-named persons with their Community Tax Certificates, known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same are their free act and deed and in behalf of the offices they represent.

<u>NAME</u>	<u>CTC NO/ID</u>	<u>ISSUED ON</u>	<u>ISSUED AT</u>
ROSALINDA C. APURA, D.M <u>IRIS A. LIBARNES</u>	PSA ID 050776 <u>07499009</u>	2018 <u>Jan. 6, 2024</u>	PSA Manila <u>Butuan City</u>

This instrument referred to Contract of Lease of Venue consisting of five (5) pages including this page wherein this acknowledgment is written, signed by the parties and their instrumental witnesses at the foot page at the left margin of each and every page thereof.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed my notarial seal this \_\_\_\_ day of \_\_\_\_\_ at the City of Butuan, Philippines.

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Book No.: CXIX  
Series of 2024

**NOTARY PUBLIC**  
**ATTY. JAIME M. CEMBRANO, JR.**  
NOTARY PUBLIC  
UNTIL DECEMBER 31, 2025  
COMMISSION SERIAL NO. 70-12-2023  
PTR NO. 2517269 1/04/2024 B.C.  
IBP NO. 324907 12/05/2023 B.C.  
ROLL NO. 35269 5/26/1988  
MCLE NO. VII-0029045  
TIN 158-547-202

