

CONTRACT OF LEASE OF VENUE



KNOW ALL MEN BY THESE PRESENTS:

This **CONTRACT** made and entered on the 21st day of June 2024 in the City of Butuan, Philippines, by and between:

The **PHILIPPINE STATISTICS AUTHORITY (PSA)**, created under Republic Act 10625 with principal office at PSA Headquarters, PSA Complex, East Avenue, Dlliman, Quezon City, Philippines with **UNDERSECRETARY CLAIRE DENNIS S. MAPA, Ph.D.**, National Statistician and Civil Registrar General, duly represented in RSSO XIII (Caraga Region), Freeman Building, J.C. Aquino Avenue, Butuan City by **GUILLERMO M. LIPIO, JR.**, Chief Statistical Specialist/ Officer-in-Charge, of legal age, single and a resident of Washington, Surigao City, Surigao del Norte, Philippines, hereinafter referred to as "**FIRST PARTY**";

- and -

PAULA'S HAVEN RESORT, a Corporation duly organized and existing under and by virtue of the laws of the Republic of the Philippines with office address at the Domorog Street, Purok 4 Manapa, Buenavista, Agusan del Norte represented in this act by its Manager, **KYLE ABRAHAM S. BATION** now hereafter referred to as the "**SECOND PARTY**".

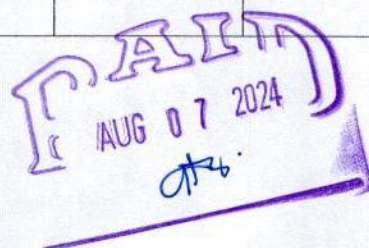
WITNESSETH:

That both Parties in consideration of the mutual comments and agreements made herein the following conditions, to wit:

1. That Transaction of both parties will be considered closed upon signing the contract. The total contract price as specified below:

TITLE OF ACTIVITY: 2024 Census of Population and Community-Based Monitoring System (POPCEN-CBMS) Provincial and City/Municipal Level Training

DESCRIPTION	DATE	NO. OF PERSON	TOTAL AMOUNT (PhP)
Lot 10: Lease of Venue with Catering Services and Accommodation	08-13 July 2024	35	218,850.00



INCLUSIONS AND TECHNICAL SPECIFICATIONS:

Item	Description	Specification
1	VENUE	Within Buenavista, Agusan del Norte
2	FUNCTION ROOMS	<ul style="list-style-type: none"> • Provision of function room/s. • Should have a capacity to accommodate the number of participants considering 1 meter radius distance per person (physical/social distancing) • With tables and chairs that can accommodate the number of participants • Can allow the use of computers/laptops/tablets and projectors/in-focus • Air-conditioned and well-lighted • Unlimited purified drinking water with dispenser and coffee • Provision of functioning sound system, at least 3 microphones, 1 projector, 1 projector screen, at least 3 extension wires, and whiteboard • Available for use from 6:00 AM to 8:00 PM daily • 1 free activity tarpaulin (at least 24 sq. feet)
3	CATERING SERVICES (MEALS AND SNACKS)	<p>The food shall be delivered and served to the specific training location/venue during the scheduled dates following the delivery time:</p> <ul style="list-style-type: none"> • AM Snacks – not later than 9:30 AM • Lunch – not later than 11:30 AM • PM Snacks – not later than 2:30 PM <ul style="list-style-type: none"> • AM Snacks comprised of traditional Filipino delicacy or pasta dish (pansit/bihon/bam-i/spaghetti) or cake/pastry/sandwich and hot choco/tea/juice/soft drink (in can/bottle) • Lunch comprised of 2 main dishes, 1 side dish, 1 soup, rice, soft drink (in can), dessert/fresh fruits • PM Snacks comprised of traditional Filipino delicacy or pasta dish (pansit/bihon/bam-i/spaghetti) or cake/pastry/sandwich and hot choco/tea/juice/soft drink (in can/bottle)
4	ADDITIONAL REQUIREMENTS	<ul style="list-style-type: none"> • Strong and stable Wifi/Internet connection - data and bandwidth requirement per person/day (8 hours) 3MB/minute; with parking space; whiteboard markers and whiteboard erasers; standby generator • Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178, entitled Guidelines on the

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		<p>Procurement of Meals and Catering Services for Philippine Statistics Authority Meetings, Events, and Other Activities, Mandating the Use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the Use of Styrofoam and Single-use Plastics as stated below:</p> <ul style="list-style-type: none"> - Prohibition on the use of styrofoam and similar single-use plastics for packaging and catering services; - Reusable foodware such as plates, cutlery, containers, stirrers, mugs or cups for hot drinks and glass for water or beverage shall be utilized; - Coffee shall be served in pots instead of providing powdered coffee in sachets. Condiments shall also served in reusable bottles, bowls, or dispensers.
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Particulars:

Date/Particulars	No. of Pax	Unit Price	Total Price
Class 1: minimum of 35 pax			
Day 1 (July 8, 2024)			
35 Pax with AM & PM Snacks, Lunch & Other inclusions stated above	35	600.00	21,000.00
<i>AM Snacks (bihon guisado w/ toasted bread, kalamansi juice)</i>			
<i>Lunch (pork adobo, buttered chicken, ginataang langka, fruit salad, rice, softdrinks)</i>			
<i>PM Snacks (special mamon, buko juice)</i>			
Day 2 (July 9, 2024)			
35 Pax with AM & PM Snacks, and Lunch & Other inclusions stated above	35	600.00	21,000.00
<i>AM Snacks (baked spaghetti, lemon juice)</i>			
<i>Lunch (pork menudo, shrimp sinigang, chopsuey, mango float, rice, softdrinks)</i>			
<i>PM Snacks (cassava roll, cucumber juice)</i>			
Day 3 (July 10, 2024)			
35 Pax with AM & PM Snacks, and Lunch & Other inclusions stated above	35	600.00	21,000.00
<i>AM Snacks (hamburger, lemon juice)</i>			

Date/Particulars	No. of Pax	Unit Price	Total Price
Lunch (beef steak, fish fillet in escabeche, sotanghon soup, buko macapuno salad, softfrinks, rice)			
PM Snacks (assorted kakanin, hot choco)			
Day 4 (July 11, 2024)			
35 Pax with AM & PM Snacks, and Lunch & Other inclusions stated above	35	600.00	21,000.00
AM Snacks (tuna sandwich, kalamansi juice)			
Lunch (beef steak, buttered chicken, ginataang langka, fruit salad, rice, softdrinks)			
PM Snacks (chocolate cake, cucumber juice)			
Day 5 (July 12, 2024)			
35 Pax with AM & PM Snacks, and Lunch & Other inclusions stated above	35	600.00	21,000.00
AM Snacks (puto maya with mango, hot choco)			
Lunch (pork adobo, fish kinilaw, pinakbit, mango float, rice, softdrinks)			
PM Snacks (buko pie, buko juice)			
Day 6 (July 13, 2024)			
15 Pax with AM & PM Snacks, and Lunch & Other inclusions stated above	15	590.00	8,850.00
AM Snacks (yema cake, lemon juice)			
Lunch (beef steak, buttered chicken, tinolang isda, fruit salad, rice, softdrinks)			
PM Snacks (banana cake, cucumber juice)			
Class 2: minimum of 35 pax			
Day 1 (July 8, 2024)			
35 Pax with AM & PM Snacks, Lunch & Other inclusions stated above	35	600.00	21,000.00
AM Snacks (bihon guisado w/ toasted bread, kalamansi juice)			
Lunch (pork adobo, buttered chicken, ginataang langka, fruit salad, rice, softdrinks)			
PM Snacks (special mamon, buko juice)			
Day 2 (July 9, 2024)			
35 Pax with AM & PM Snacks, and Lunch & Other inclusions stated above	35	600.00	21,000.00

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Date/Particulars	No. of Pax	Unit Price	Total Price
AM Snacks (baked spaghetti, lemon juice)			
Lunch (pork menudo, shrimp sinigang, chopsuey, mango float, rice, softdrinks)			
PM Snacks (cassava roll, cucumber juice)			
Day 3 (July 10, 2024)			
35 Pax with AM & PM Snacks, and Lunch & Other inclusions stated above	35	600.00	21,000.00
AM Snacks (hamburger, lemon juice)			
Lunch (beef steak, fish fillet in escabeche, sotanghon soup, buko macapuno salad, softdrinks, rice)			
PM Snacks (assorted kakanin, hot choco)			
Day 4 (July 11, 2024)			
35 Pax with AM & PM Snacks, and Lunch & Other inclusions stated above	35	600.00	21,000.00
AM Snacks (tuna sandwich, kalamansi juice)			
Lunch (beef steak, buttered chicken, ginataang langka, fruit salad, rice, softdrinks)			
PM Snacks (chocolate cake, cucumber juice)			
Day 5 (July 12, 2024)			
35 Pax with AM & PM Snacks, and Lunch & Other inclusions stated above	35	600.00	21,000.00
AM Snacks (puto maya with mango, hot choco)			
Lunch (pork adobo, fish kinilaw, pinakbit, mango float, rice, softdrinks)			
PM Snacks (buko pie, buko juice)			
		Total	218,850.00

2. That the SECOND PARTY will provide LUNCH, AM/PM SNACKS, and FUNCTION ROOMS/HALLS based on the rate given.

3. That the FIRST PARTY shall pay the total amount of TWO HUNDRED EIGHTEEN THOUSAND EIGHT HUNDRED FIFTY PESOS ONLY (Php218,850.00)

4. That the SECOND PARTY will not be held liable for any losses of jewelries, money, and other valuable things of the FIRST PARTY other than those formally endorsed to the front desk or office.

5. That no alteration will be allowed by the SECOND PARTY to the FIRST PARTY and thereafter than the increased number of participants, that any

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AUG 07 2024

additional in excess of the minimum set, extra meals maybe arranged at the rate agreed upon to be shouldered by the FIRST PARTY.

6. That payments supported by receipts or properly logged in the contract will be considered valid.

7. The parties hereby expressly submit to the jurisdiction of the courts of Agusan del Norte on any legal action arising from this contract.


8. This contract shall be for a period of **SIX (6) DAYS, 08-13 JULY 2024**. However, it is understood that the termination shall be effective only upon notification in writing by any of the parties before or on the date of the termination date.

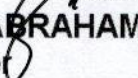
IN WITNESS WHEREOF, the parties hereto, through their duly authorized officers have signed and executed this **CONTRACT** on the 21st day of June 2024 at Butuan City, Philippines.

**PHILIPPINE STATISTICS AUTHORITY
FOR THE NATIONAL STATISTICIAN:**

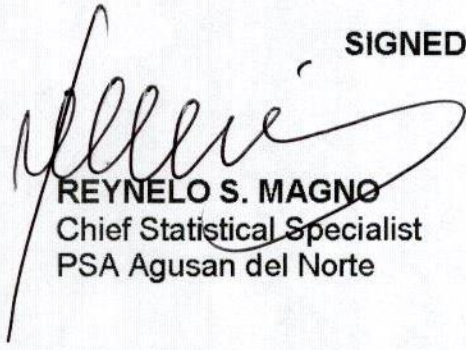
PAULA'S HAVEN RESORT

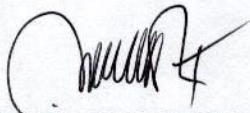
By:


GUILLERMO M. LIPIO, JR.
(Chief Statistical Specialist)
Officer-in-Charge
RSSO XIII (Caraga)



KYLE ABRAHAM S. BATION
Manager

SIGNED IN THE PRESENCE OF:


REYNELO S. MAGNO
Chief Statistical Specialist
PSA Agusan del Norte


RICHEL E. CULTURA
Sales Associate
Paula's Haven Resort

CERTIFIED AS TO AVAILABILITY OF FUNDS:


MARJE P. GALINATO
Administrative Assistant III/ Senior Bookkeeper
PSA Agusan del Norte

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