

REPUBLIC OF THE PHILIPPINES PHILIPPINE STATISTICS AUTHORITY



REQUEST FOR QUOTATION

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake the Procurement of Catering Services for the conduct of 2024 Census of Population and Community-Based Monitoring System (POPCEN-CBMS) Data and Map Processing Provincial Level Training.

Name of Project	2024 POPCEN-CBMS	
Solicitation	SDS RFQ No. 2024-08-03	
Reference	SDS PR No. 2024-08-040	
Location	PSA - Surigao del Sur	
Brief Description	Refer to Specification/Table below	
Quantity	Refer to table below	
Mode of Procurement	NP-Small Value Procurement	
Approved Budget for the Contract (ABC)	Php75,060.00	
Date of Delivery	September 3-7, 2024	

Please quote your **lowest price** on the item/s listed below and submits personally using this Request for Quotation Form not later than <u>9:00 AM on</u> <u>September 02, 2024</u> the Regional Statistical Services Office XIII (Caraga), Freeman Building, J.C. Aquino Avenue, Butuan City.

REYNELO S. MAGNO RBAC Vice Chairperson

Terms and Conditions:

- 1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- 2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- 3. Late submission of quotation shall not be accepted.
- 4. Bids exceeding the ABC shall be disqualified.
- 5. Terms of Payment shall be made through check payable to the supplier.

6. Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us), If none yet, submit, together with your quotation the photocopy of your <u>Municipal and business permit, BIR Certificate of Registration, Phil. Government Electronic Procurement System (PhilGEPS)</u> <u>Registration, and Omnibus Sworn Statement (for 50k and above) and/or current Income Tax Return (for 50k and above)</u>.

7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.

- 8. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- 9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
Procurement of Catering Services for the conduct of 2024						
Census of Population and Community-Based Monitoring	LOT					
System (POPCEN-CBMS) Data and Map Processing Provincial Level Training						
Date: September 3 to 7, 2024						
In Lot:						
Day 1 (September 3, 2024)						
AM Snacks (Chicken sandwich, canned juice-220ml)		47	₽	₽		
Lunch (Fish tinola, garlic buttered chicken, pancit bame-e		47	-			
(chicken only), fruit salad, rice, and calamansi juice)		47	۳	P		
PM Snacks (Banana cake and canned juice-220ml)		47	₽	₽		
Day 2 (September 4, 2024)						
AM Snacks (Chocolate cake, canned juice-220ml)		47	₽	₽		
Lunch (Beef caldereta, fish fillet, chopsuey (chicken only),		47				
rice, buko pandan and pineapple juice)		47	۳	₽		
PM Snacks (Puto cheese, canned juice-220ml)		47	₽	₽		
Day 3 (September 5, 2024)						
AM Snacks (Tuna sandwich, canned juice-220ml)		33	₽	₽		
Lunch (Beef nilaga, sweet and sour tuna, garden salad,		33	Ð	Ð		
rice, buko pandan and mango juice)		55	·	· · · · · · · · · · · · · · · · · · ·		
PM Snacks (Camote roll, canned juice-220ml)		33	₽	₽		
Day 4 (September 6, 2024)						
AM Snacks (Cinnamon Bread and canned juice-220ml)		6	₽	₽		
Lunch (Chicken curry, beef steak, steamed veggies with		6	₽	₽		
bagoong, rice, mango fruit and cucumber juice)						
PM Snacks (Chocolate cake and canned juice-220ml) Day 5 (September 7, 2024)		6	۳	۳		
AM Snacks (Empanada and canned juice-220ml)		6	Ð	Ð		
Lunch (Grilled tuna, chicken adobo, chicken sotanghon,						
rice, buko pandan and carrot juice)		6	₽	₽		
PM Snacks (Tuna sandwich and canned juice-220ml)		6	₽	₽		

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
 * Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for Philippine Statistics Authority Meetings, Events, and Other Activities, Mandating the Use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the Use of Styrofoam and Single-use Plastics as stated below: Prohibition on the use of styrofoam and similar single-use plastics for packaging and catering services; Reusable foodware such as plates, cutlery, containers, stirrers, mugs or cups for hot drinks and glass for water or beverage shall be utilized Coffee shall be served in pots instead of providing powdered coffee in sachets. Condiments shall also served in reusable bottles, bowls, or dispensers. 						
TOTAL AMOUNT IN FIGURES:				₽		
TOTAL AMOUNT IN WORDS:						
Other Requirements:						

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature:_

Position:_

Name of Company: _____

Address: ____

EmailAddress: _____

Fax No. _____ Tel No. _____

Date: _____

Cellphone No. _____