




REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**  
 RSSO XIII (Caraga)

**REQUEST FOR QUOTATION**

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake the procurement on the **Preventive Maintenance Service for 2010 ISUZU CROSSWIND SJF 991**

<b>Name of Project</b>	<b>General Administrative Services</b>
<b>Solicitation</b>	<b>RSSO RFQ NO.2024-04-037</b>
<b>Reference Number</b>	<b>RSSO PR No.2024-04-055</b>
<b>Location</b>	PSA - RSSO XIII
<b>Brief Description</b>	Refer to Specification/Table below
<b>Quantity</b>	Refer to table below
<b>Mode of Procurement</b>	<b>NP-Small Value Procurement</b>
<b>Approved Budget for the Contract (ABC)</b>	<b>Lot 1: Php 28,025.00</b>
	<b>Lot 2: Php 31,000.00</b>
<b>Date of Delivery</b>	<b>20 days upon receipt of Purchase Order</b>

Please quote your **lowest price** on the item/s listed below and submit personally using this Request for Quotation Form not later than **9:00 A.M** on **April 16, 2024** the Regional Statistical Services Office XIII (Caraga), Freeman Building, J.C. Aquino Avenue, Butuan City.

  
**BERNADETH I. BONACHITA**  
**RBAC Chairperson**

**Terms and Conditions:**

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- Terms of Payment shall be made through check payable to the supplier.
- Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us), if none yet, submit, together with your quotation the photocopy of your **Municipal and business permit, BIR Certificate of Registration, Phil. Government Electronic Procurement System (PhilGEPS) Registration, and Omnibus Sworn Statement (for 50k and above) and/or current Income Tax Return (for 500k and above)**.
- Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
<b>Preventive Maintenance Service for 2010 ISUZU CROSSWIND SJF 991</b>						
<b>Lot 1</b>						
<b>Labor</b>						
PMS Heavy	lot	1	₱ _____	₱ _____		
Pull out and Install Radiator	lot	1	₱ _____	₱ _____		
Radiator Overhauling	lot	1	₱ _____	₱ _____		
Rear Crankshaft Oil Seal Rear/ Crankshaft Collar	lot	1	₱ _____	₱ _____		
<b>Spare Parts</b>						
ISP Engine Oil SAE 15W/40 (1L)	pcs.	5	₱ _____	₱ _____		
Element; Oil Filter	pc.	1	₱ _____	₱ _____		
Element Kit; Fuel	pc.	1	₱ _____	₱ _____		
Element Kit; Air Filter	pc.	1	₱ _____	₱ _____		
ATF (TEXAMATIC 1888)	pc.	1	₱ _____	₱ _____		
ISP Engine Oil SAE 15W/40 (1L)	pcs.	3	₱ _____	₱ _____		
Delo EPS SAE 80W-90(18Ltr/PL)	pcs.	3	₱ _____	₱ _____		
Brake and Clutch Fluid (0.25L)	pcs.	3	₱ _____	₱ _____		
Gasket; Crankcase to C/BL	pc.	1	₱ _____	₱ _____		
Gasket; Crankcase to C/BL	pc.	1	₱ _____	₱ _____		
Seal; Oil C/S RR	pc.	1	₱ _____	₱ _____		

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
<b>Lot 2</b>						
<b>Labor</b>						
Complete Aircon Servicing and Cleaning R-134A Double	lot	1	P _____	P _____		
<b>Spare Parts</b>						
Evaporator Front Cooling	pc.	1	P _____	P _____		
Evaporator Assy Rear	pc.	1	P _____	P _____		
<b>TOTAL AMOUNT IN FIGURES:</b>				P _____		
<b>TOTAL AMOUNT IN WORDS:</b>						

**Other Requirements:**

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

EmailAddress: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No. \_\_\_\_\_

Cellphone No. \_\_\_\_\_

Date: \_\_\_\_\_