



**REGIONAL BIDS AND AWARDS COMMITTEE
 SUPPLEMENTAL BID BULLETIN NO. 1**

**PROCUREMENT OF JANITORIAL SERVICES FOR
 PSA-REGIONAL STATISTICAL SERVICES OFFICE (RSSO) XIII
 AND ITS FIVE (5) PROVINCIAL STATISTICAL OFFICES (PSOs)
 FOR THE PERIOD JANUARY 1, 2024 TO DECEMBER 31, 2024**

This Supplemental Bid Bulletin No. 1 dated 17 October 2023 is being issued to clarify, modify, or amend items in the Bidding Documents for the aforementioned project.

The following items are hereby revised/amended:

FROM	TO
SECTION III. BID DATA SHEET	
Page 22, ITB Clause:	Change to:
No ITB Clause 15	<p>In Column 1, add ITB Clause 15 after ITB Clause 14.1 and before ITB Clause 19.3.</p> <p>In Column 2, corresponding to ITB Clause 15, add the following statements:</p> <p>For the sealing and marking of bids, each Bidder shall submit one copy of the first and second components of its Bid.</p> <p>The first envelope shall contain the eligibility and technical documents of the Bid as specified in Section VIII (Checklist of Technical and Financial Documents). Submit only one (1) copy of the documents under the Technical Component Envelope, regardless of the number of lot(s) with bid(s).</p> <p>The second bid envelope shall contain the financial documents for the Bid as specified in Section VIII (Checklist of Technical and Financial Documents). Submit one (1) copy of the documents under the Financial Component Envelope for each lot. The original, duly signed, and accomplished Financial Bid Form and the original, duly signed, and accomplished Price Schedule(s) should be by lot.</p>



FROM	TO
Pages 23 and 24, ITB Clause 21.2:	Change to:
<p>List of additional certificates, clearances and other requirements relevant to the Project which are required to be submitted upon post-qualification:</p> <ol style="list-style-type: none"> 1) Clearance/Certificate of compliance with the statutory obligations from the regional offices of the National Labor Relations Commission (NLRC) and the Department of Labor and Employment (DOLE) where the main office of the Janitorial Services Agency is based covering the period of at least one (1) year preceding the deadline for submission of bids. <p>If in the event there are pending or adverse decisions relative to the preceding paragraph, a list of the cases and copies of the adverse decisions will be submitted.</p> <ol style="list-style-type: none"> 2) Clearance/Certificate of remittance and compliance with statutory obligation from the SSS Regional Office where the main office of the Security Agency is based; 3) Clearance/Certificate of remittance and of Good Standing and compliance with statutory obligation from PAG-IBIG; 4) Clearance/Certificate of remittance and of Good Standing and compliance with statutory obligation from PHILHEALTH; 	<p>List of additional certificates, clearances and other requirements relevant to the Project which are required to be submitted upon post-qualification:</p> <ol style="list-style-type: none"> 1) Clearance/Certificate of compliance with the statutory obligations from the regional offices of the National Labor Relations Commission (NLRC) and the Department of Labor and Employment (DOLE) where the main office of the Janitorial Services Agency is based covering the period of at least one (1) year preceding the deadline for submission of bids. <p>If in the event there are pending or adverse decisions relative to the preceding paragraph, a list of the cases and copies of the adverse decisions will be submitted.</p> <ol style="list-style-type: none"> 2) Clearance/Certificate of remittance and compliance with statutory obligation from the SSS Regional Office where the main office of the Janitorial Agency is based; 3) Clearance/Certificate of remittance and of Good Standing and compliance with statutory obligation from PAG-IBIG; 4) Clearance/Certificate of remittance and of Good Standing and compliance with statutory obligation from PHILHEALTH;
SECTION VII. TECHNICAL SPECIFICATIONS	
Page 46, Item 8.0 Stability:	Change to:
<ol style="list-style-type: none"> 1. Stability <ol style="list-style-type: none"> (a) Years of experience: At least five (5) years in frontline security service (supported by company profile); 	<ol style="list-style-type: none"> 1. Stability <ol style="list-style-type: none"> (a) Years of experience: At least five (5) years in frontline janitorial service (supported by company profile);

FROM	TO
<p>(b) Liquidity of the Contractor: At least P500,000.00 (Current Assets minus stocks minus current liabilities based on Audited and BIR received Statement of Financial Position as of December 31, 2022; and latest Statement of Financial Position as of December 31, 2022;</p> <p>(c) Organizational Set-up: with good office set-up, personnel, and office tools and equipment;</p> <p>2. Resources</p> <p>(a) Number and Kind of Equipment and Supplies</p> <p>(b) Number of Janitors and Supervisors</p> <p>3. Housekeeping Plan Tailored fit for PSA-RSSO XIII and its five (5) PSOs. State/enumerate the specific methodology to execute the plan.</p> <p>4. Other Factors</p> <p>(a) Recruitment and Selection Criteria</p> <p>(b) Completeness of Uniform and other Paraphernalia</p>	<p>(b) Liquidity of the Contractor: At least P500,000.00 (Current Assets minus stocks minus current liabilities based on Audited and BIR received Statement of Financial Position as of December 31, 2022; and latest Statement of Financial Position as of December 31, 2022;</p> <p>(c) Organizational Set-up: with good office set-up, personnel, and office tools and equipment;</p> <p>2. Resources</p> <p>(a) Number and Kind of Equipment and Supplies</p> <p>(b) Number of Janitors and Supervisors</p> <p>3. Housekeeping Plan Tailored fit for PSA-RSSO XIII and its five (5) PSOs. State/enumerate the specific methodology to execute the plan.</p> <p>4. Other Factors</p> <p>(a) Recruitment and Selection Criteria</p> <p>(b) Completeness of Uniform and other Paraphernalia</p>

This Supplemental Bid Bulletin No. 1 shall form part of the Bid Documents. For the information and guidance of all concerned.

BERNADETH I. BONACHITA
 RBAC Chairperson
 Chief Administrative Officer, PSA RSSO XIII