



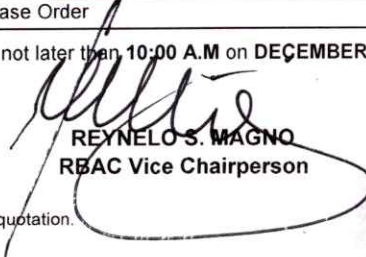
REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
 RSSO XIII (Caraga)

REQUEST FOR QUOTATION

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake the procurement of **Supplies for PhilSys Step 2 & 3 Operation for the Month of June 2023**

Name of Project	Philippine Identification System Step 2 and Step 3 Operation
Solicitation	RSSO RFQ NO.2023-11-22
Reference Number	RSSO PR No. 2023-11-477
Location	PSA - RSSO XIII
Brief Description	Refer to Specification/Table below
Quantity	Refer to table below
Mode of Procurement	Shopping
Approved Budget for the Contract (ABC)	Lot 1: Php 40,560.00, Lot 2:Php 10,500.00, Lot 3: Php 27,000.00
Date of Delivery	10 days after receipt of Purchase Order

Please quote your **lowest price** on the item/s listed below and submits personally using this Request for Quotation Form not later than **10:00 A.M on DECEMBER 1, 2023** the Regional Statistical Services Office XIII (Caraga), Freeman Building, J.C. Aquino Avenue, Butuan City.


REYNELO S. MAGNO
 RBAC Vice Chairperson

Terms and Conditions:

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- Terms of Payment shall be made through check payable to the supplier.
- Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us). If none yet, submit, together with your quotation the photocopy of your **Municipal and business permit, BIR Certificate of Registration, and Phil. Government Electronic Procurement System (PhilGEPS) Registration.**
- Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
Supplies for PhilSys Step 2 & 3 Operation for the Month of June 2023						
LOT 1:						
PAPER, MULTICOPY, (80gsm, Size: 210 x 297mm), A4, 500 sheets, acid-free, 100% made of recycled waste paper	reams	78	₱ _____	₱ _____		
PAPER, MULTICOPY, (215.9 mm x 330.2 mm), Long, 500 sheets, acid-free, 100% made of recycled waste paper	reams	78	₱ _____	₱ _____		
LOT 2:						
MAGAZINE BOX, Horizontal, Legal, Color: Blue	piece	60	₱ _____	₱ _____		
LOT 3:						
TONER CART, HP CE285A (HP85A), Black Description: Original/Genuine	cart	7	₱ _____	₱ _____		
TONER CART, HP CB435A, Black Description: Original/Genuine	cart	2	₱ _____	₱ _____		
TOTAL AMOUNT IN FIGURES:				₱		
TOTAL AMOUNT IN WORDS:						

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature: _____

Position: _____

Name of Company: _____

Address: _____

Email Address: _____

Fax No. _____ Tel No. _____

Cellphone No. _____

Date: _____