



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
 RSO XIII (CARAGA)



REQUEST FOR QUOTATION

The Philippine Statistics Authority through its Regional Bids and Awards Committee (RBAC) will undertake the procurement of Preventive Maintenance, Repair Services and Parts Replacement of Office Service Vehicle Isuzu Dmax of PSO Dinagat Islands Plate Number SAB 6483.

Name of Project	Administrative
Solicitation	PDI RFQ No. 2023-10-015
Reference Number	PDI PR No. 2023-10-111
Location	PSA-Province of Dinagat Islands
Brief Description	Refer to Specification/Table below
Quantity	Refer to table below
Mode of Procurement	Small Value Procurement
Approved Budget for the Contract (ABC)	Lot 1: Php25,345.00, Lot 2:Php45,680.00
Date of Delivery	Within 20 days after receipt of Purchase Order

Please quote your lowest price on the item/s listed below and submits personally using this Request for Quotation Form not later than **9:00 AM on November 3, 2023** the Regional Statistical Services Office XIII (Caraga), Freeman Building, J.C. Aquino Avenue, Butuan City.


BERNADETH I. BONACHITA
 RBAC Chairperson

Terms and Conditions:

- Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- Late submission of quotation shall not be accepted.
- Bids exceeding the ABC shall be disqualified.
- Terms of Payment shall be made through check payable to the supplier.
- Please submit/update your registration with the PSA (please disregard if you have already submitted/updated your registration with us), If none yet, submit, together with your quotation the photocopy of your **Municipal and business permit, BIR Certificate of Registration, Phil. Government Electronic Procurement System (PhilGEPS) Registration, and Omnibus Sworn Statement (for 50k and above) and/or current Income Tax Return (for 500k and above).**
- Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
In Lot: Parts and Labor						
Preventive Maintenance, Repair Services and Parts Replacement of Office Service Vehicle Isuzu Dmax of PSO Dinagat Islands Plate Number SAB 6483						
LOT 1: Preventive Maintenance Services						
Besco Transaxle Oil SAE 5W-30	Piece	3	P _____	P _____		
AFT (Texamatix 1888)	Piece	1	P _____	P _____		
Brake and Clutch Fluid	Piece	3	P _____	P _____		
Isuzu Genuine Coolant	Liter	8	P _____	P _____		
Gear Oil GL5 85-140	Liter	3	P _____	P _____		
Element Kit; Fuel	Piece	1	P _____	P _____		
Element; Oil Filter New D-Max	Piece	1	P _____	P _____		
Element; Fuel New D-Max	Piece	1	P _____	P _____		
Multi- Z Plus 10W-30 (12/1ltr)	Piece	7	P _____	P _____		
X1R DE Carbonizer	Piece	1	P _____	P _____		
X-1R Engine Treatment	Piece	1	P _____	P _____		
Air Filter	Piece	1	P _____	P _____		
Labor for PMS		1	P _____	P _____		
Labor for GIDSS/Troubleshooting Charge		1	P _____	P _____		
Labor for Engine Detailing		1	P _____	P _____		
LOT 2: Parts and Labor For Repair of Bushing and Wheel Alignment						
Parts:						
Swing; Arm Bushing	Piece	4	P _____	P _____		
Bushing; LWR Link	Piece	4	P _____	P _____		
Rod End ASM; Outer	Piece	2	P _____	P _____		
Repair Kit; STR	Piece	2	P _____	P _____		

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (Please check)	
					YES	NO
Labor:						
Replacement of Upper Arm Bushing LH-RH		1	P _____	P _____		
Replacement of Lower Arm Bushing		1	P _____	P _____		
Machining for Bushing		1	P _____	P _____		
Replacement of Tie Rod End LH-RH		1	P _____	P _____		
Replacement of Rackend LH-RH		1	P _____	P _____		
Wheel Alignment		1	P _____	P _____		
TOTAL AMOUNT IN FIGURES:						
TOTAL AMOUNT IN WORDS:						

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature: _____

Position: _____

Name of Company: _____

Address: _____

EmailAddress: _____

Fax No. _____ Tel No. _____

Cellphone No. _____

Date: _____